

BCC Agenda December 11, 2025

Fr. T - Father Tim Backus
SM - Sean McGaughey, Bishop's Warden
JN - Jeff Nieusma, Property Warden
GSC - Geri Sue Coe, Member at Large
AM - Ann Magnuson, Member at Large
AP - Alechia Potter, Member at Large

DS - Dakota Solas, Member at Large
GM - Ginger Miller, Member at Large

NJB - Nancey JohnsonBookstein, Deacon
JS - Jeff Solas, Treasurer
MDM - Michelle Mrgan, Clerk

Opening Prayer: Father Tim
BCC check in: (10 minutes)
Core Value(s): (3 minutes)

Outreach: A strong emphasis on outreach to communities with both urgent and continuing needs in Christ's Name.
(Matthew 25:34-36) what does outreach mean to you? What type of Outreach do you think St. Brigit should do in the new year?

Approval of Minutes: 11-20-2025 (1 minute)
Vicar Report: Fr T (8 minutes)
Deacon Report: NJB (8 minutes)
Bishop's Warden Report: SM (8 minutes)
Property Warden's Report: AP and JN (8 minutes)
Treasurer Report: JS (8 Minutes)
FSV Report: JS (5 minutes)
Nonprofit Report(s): (5 minutes)
BCCR: MDM
BV: JN

Scout Report: GSC (5 minutes)
Old Business: (10 minutes)

- Church Cleaning Companies: UPDATE
- Snow Removal: JS, AM Make a project plan for snow removal (that time is coming!)
- Open positions on BCC: GM, AM?
- Note on BCCR fridge that says "Unplugged for the off season"
- Times Call Ad: show ad we sent
- ??: Send out GM's Outreach document to the congregation, maybe the 'Friends of St. Brigit' either via snail mail or email

New Business: (10 minutes)

- BCCR Utilities and Phone: Non-potable = \$352.36 (missing July), Phone = \$157.28, United Power = \$0 (bill for StB decreased by \$216.59)
- Purchasing earphones for Zoom person
- Using iPad for Zoom
- Walking Path from BCCR to BV
- One License \$222 + \$87 for podcasts and streaming (digital bulletin, YouTube)
- Fr T Housing and Salary adjustment?
- Holiday Dinner in January

Prayers and adjournment:

BCC Minutes December 11, 2025

Fr. T - Father Tim Backus
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Meeting is called to order: 7:04pm MT

Attending: Fr T, SM, JN, GSC, AM, AP, GM, NJB

Absent: NJB (in at 7:18pm)

Opening Prayer: Father Tim

BCC check in: (10 minutes)

Core Value(s): (3 minutes) GSC

Outreach: A strong emphasis on outreach to communities with both urgent and continuing needs in Christ's Name. (Matthew 25:34-36) what does outreach mean to you? What type of Outreach do you think St. Brigit should do in the new year?

- GSC is amazed by all the Outreach our little church does!
- SM excited because 12 step group is going well. They are planning on doing a workshop with the 3 community groups in the area.
- GM: I'm looking forward to what the possibilities are for the community refrigerator that Bridges Bounty is going to be, it's another strategy for distributing food, and so I'm real excited about that.
- AM: The diocese got a huge grant for Show and Tell. It will engage Millennials, Gen Z, and the Latino communities. With those demographics and where our church is located, it will be a great outreach opportunity for us moving forward.
- Fr T: The diocese received a \$3 million grant in this area. There will be a lots of opportunities, we can use grant for increasing social media, upgrading technology, a church video, etc to find new ways to reach out to the young adult - teen population.

Approval of Minutes: 11-20-2025 (1 minute)

MOTION: GM SECOND: GSC ALL APPROVED

Vicar Report: Fr T (8 minutes)

- **BCC Terms:** terms expire on January 25th. JN, GM and AM will be rolling off. (AM will stay if there is nobody else)
 - Fr T has a few people in mind: Steve and Jenny Hack, Gary and Deb Jaycox
- **FSV and Outreach:** Fr T will be sending out an end of year letter to the congregation. He will be asking for extra end of the year support and will include Outreach document that GM made. The letters will be passed out at church on 12-14 and 12-21 and will also be emailed to the congregation and friends of StB.
- **Housing - Salary Vote:** no vote needed, it only has to be voted on if the % for each changes.
- Fr T and others will be going to clean out the important church items. There will be a later date for everyone to help in the BIG clean up.
- **Christmas Card:** MDM made a Christmas card for Fr T to send out. MDM will put 2 per page and send to Fr T.
- **Ceili:** Fr T wants to know if anyone wants to do a Ceili in the beginning of February??

ACTION ITEMS:

MDM send Fr T Christmas Card

Deacon Report: NJB (8 minutes)

- **Feeding the Firemen:** the last event of the year is feeding the Fire Department Christmas dinner. Sign up sheets are up.
- **Weld County Food Pantry Truck:** Outreach will continue to work with food truck through December (as long as temperature is above 9*. All slots are full!! Amazing
- **Outreach Ministry:** will have a organizational meeting in January.
- **HELP center:** We will not be doing the Angel tree this year.
- **Dreamers:** The Dreamer's will have their tree in the Sanctuary and will ask for donations of socks and underwear. Aurora will also be attending the January 18th service and she will talk about the Dreamers journey over the past 12 years.
- **Outreach and Discretionary Fund:** The Outreach team has been sharing funds with the Discretionary Fund, it is pretty low, to help with the community during the Holidays.

Bishop's Warden Report: SM (8 minutes)

- Reflection on the past year, the BCC, and JN's years of service. SM would like to have BCC dinner while MDM and JN are in CO.

ACTION ITEMS:

Organize dinner for BCC while JN and MDM in town

Property Warden's Report: AP and JN (8 minutes)

- **JN:** nada
- **AP:**
 - Dishwasher still broken. There is standing water which needs to be cleaned out and maybe the issue is the drain. AP will do. (BTW the awful odor was NOT the dishwasher....it was a turkey that was left in the oven from StB Thanksgiving)
 - need impact driver to install outdoor lights. JN suggested to ask during a service
 - Quotes for cleaning church: discussion followed to get whole church semi-annual, monthly basic cleaning, floors.

ACTION ITEMS:

AP clean out dishwasher and see if the drain is clogged

Treasurer Report: JS (8 Minutes)

- Potable water has increased quite a bit and nobody knows why. Everything else is lower than what we predicted so the values will stay the same for 2026.
- COLA is 2.8%
- Income: We still have some outstanding EOG and Friends of StB donations. We are at 166K for 2026 and estimate we will get to 175K. That makes us at -27K for 2026 budget.
- Plate is down quite a bit and needs to be adjusted for 2026. 2025 was \$7500 and we are only at about 60% so JS decreased 2026 plate to \$4000.
- In-Kind giving: we need to add that column to the budget. (ie) piano is about 10K but the Diocese survey says ~15K to 16K, MDM not taking salary for admin position, JN paying for repairs and grounds items, George/Marcia Andrews many \$\$ and items
- Anonymous donor has agreed to cover any budget deficit for 2026
- Discussion about adding the Discretionary Fund to the budget so that we make sure the fund is always getting supported. The BCC could set a new process to have additional funds, besides 1/4 of plate, put into the Discretionary Fund. A process for when the discretionary budget hits a set threshold that some of savings is transferred.
No decision was made
- Fr T is working on staff job descriptions and possible adjustments to compensation based on new job descriptions
- The remaining discussion was about the 2026 budget. JS will send out budget to BCC

FSV Report: JS (5 minutes)

Nonprofit Report(s): (5 minutes)

BBCR: MDM all of the honey was picked up and very well received. Thank you Steve Hack!

Fr T: The garden raised 4,000 pounds of food, and we had zero employees. We used to have a full-time employee, we have zero employees. But what that means is we've got several key people who are volunteers, as well as serving on the board, and that's a small number. I think volunteer-wise especially, we really need to do all that we can to support Jerry in that garden.

MDM: BBCR Annual Meeting is the 24th of January, and I would like to extend the invitation for anybody here that would like to attend, just to see what we do. And I would like to especially extend that to Ginger for all your help with us. We, you know, if you'd like to attend, we're not going to force you to be on the board.

BV: JN received a clock from BV for all of his years of service that is stuck on 5 o'clock forever!

Seout Report: GSC (5 minutes)

Old Business: (10 minutes)

- **Church Cleaning Companies:** AP will look into getting quotes
- **Snow Removal:** JS, AM Make a project plan for snow removal (that time is coming!)
 - AM has reached out to 3 companies but no responses. GSC will ask her snow removal guy about doing the church.
- **Open positions on BCC:** GM, AM?
- **Note on BBCR fridge** that says "Unplugged for the off season": SM will do
- **Times Call Ad:** show ad we sent: done by MDM
- ~~??: Send out GM's Outreach document to the congregation, maybe the 'Friends of St. Brigit' either via snail mail or email done by Fr T~~

ACTION ITEMS:

AP: get church cleaning quotes

SM: Note on BBCR fridge that says "Unplugged for the off season"

JS: send out 2026 budget to BCC

GSC: ask her snow removal guy about doing the church. (MDM sent snow removal MOU)

New Business: (10 minutes)

- **BBCR Utilities and Phone:** Non-potable = \$352.36 (missing July), Phone = \$157.28, United Power = \$0 (bill for StB decreased by \$216.59) CORRECTION Non-potable = \$425.36 Phone = \$157.28 Total = \$582.64

MOTION: GM SECOND: JN ALL APPROVED

- **Purchasing earphones for Zoom person:** AP has bone conducting earphones she will donate. SM and Fr T feel we need to do sound check before Christmas Eve Service! Discussion during meeting about needing a microphone by piano and for anyone extra who is talking. We had extra mic's from before, someone will check with David Arnold about where they are. Bookie also needs a headset mic. The necklace mic is not working. JS offered to get Bookie another headset mic and look at connections, wires etc on sound system to see if any need replacing. (We could then use Bookie's current mic for the piano!)
- Fixing Zoom Church is a BIG deal, We do have about 20% of our attendance is on Zoom, so it is a significant group of people.
- **Using iPad for Zoom:** it will work, need to teach Zoom Church team how to use it, NJB will take to church
- **Walking Path from BBCR to BV:** BBCR wants to make a walking path from BBCR to Labyrinth and BV

MOTION: GSC SECOND: GM ALL APPROVED

- **One License:** \$222 + \$87 for podcasts and streaming (digital bulletin, YouTube): We need to have a podcast license to post our services on YouTube and have a digital bulletin. We have been posting in error, without this license. GSC says we need to keep recordings on YouTube. She offered to pay the license fee for the podcasts.
- ~~Fr T Housing and Salary adjustment?~~
- **Holiday Dinner in January:** SM suggested Maria Bonita and will send out survey for what day/time.
- **Easter Music:**
 - GM: Call Frederick HS and check on having students play for Easter [09-18-202](#)
 - We have not used all of the 'music money' in the budget. We have \$400 in the budget for musicians, and \$300 in the budget for substitute pianists so we really have \$700 in the budget now, for musicians. GM can go forward with Frederick HS or check with JAM Band. We may be able to hire somebody else to do the piano, and then we've got the jam band playing the rest.
 - **Jam Band:** Juanita Redfield has taken over running the JAM Band

ACTION ITEMS:

AP: donating bone conducting earphones to Zoom Church

SM and Fr T: Have sound check done before Christmas Eve Service!

NJB: take iPad to church for Zoom Church

SM: Holiday dinner in January send out survey for what day/time

SM: Ask David Arnold about old microphones to put in piano or have around for extra people

JS : JS offered to get Bookie another headset mic and look at connections, wires etc on sound system to see if any need replacing

Prayers: no prayer done

Adjournment MOTION:

MOTION: AP SECOND: GSC ALL APPROVED



ACTION ITEMS BY NAME

ALL: Do Vestry training [Pre-February](#)

Someone: Please put a note on BBCR fridge that says "Unplugged for the off season" [11-20-25](#)

JS: Complete Diocese Alternative Audit [11-20-25](#)

JS: Bring back a more formalized report on the Audacity Fund from the FSV [08-21-2025](#)

JS, AM Make a project plan for snow removal [Pre-February](#)

JS: do a valuation of assets and set up depreciation [Pre-February](#)

JS: after asset valuation let insurance company know to see if it will decrease rate [Pre-February](#)

JS: do financial audit [Pre-February](#)

JS pay attention to CD and when it will mature (around July 29) [Pre-February](#)

Fr T: let MDM know what he wants for a Christmas card and provide list of recipients [11-20-25](#)

Fr T: contact Shelly about doing instructions on posting from MailChimp to website [06-19-2025](#)

MDM: create flyer for Raise Right explaining program [11-20-25](#)

MDM: design and order StB multi-surface logos for t-shirts (by summer) [07-17-2025](#)

GM: Call Frederick HS and check on having students play for Easter [09-18-2025](#)

SM: look into Maria Bonita, Mexican restaurant by Safeway for BCC Christmas Dinner [11-20-2025](#)

SM: make announcement during church about StB and King Soopers Community Rewards [11-20-2025](#)

SM: do RaiseRight announcement during church when MDM has email done [11-20-2025](#)

SM: Get property insurance quotes for StB [09-18-2025](#)

SM: Send out Audacity Fund slides as well as the, recording to the BCC members to review over the next month [08-21-2025](#)

SM ask Tracy Methe about having Youth Group help in nursery and Sunday school and nursery and caregiver training/registration [06-19-2025](#)

AP: Get church cleaning quotes (for future use) [11-20-2025](#)

AP: Finalize outdoor lighting [09-18-2025](#)

AP: find a small movable fire pit for StB courtyard [09-18-2025](#)

DS: Send an email out to Jeff, Dakota, Ann, Tim, Sarah, Megan, Christina, Sharon Fasano and anyone else you can think of about helping in Nursery and Sunday School [08-21-2025](#)

GSC work on Emergency Preparedness Doc [04-10-2025](#)

AM/GSC make Altar Guild Holiday cleaning list [04-10-2025](#)

AM/GSC make Altar Guild Holiday cleaning list [04-10-2025](#)

JS, AM Make a project plan for snow removal [Pre-February](#)

Vestry Training Link: <https://episcopalcolorado.org/congregational-resources/safe-church/>

Tim Backus	2021-08	August 2021 (renew 08-2025)
Sean McGaughey	2024	Completed two courses in May 2018
Jeff Nieusma	2023	05-01-2024 (renew 11-2027)
Geri Sue Coe	2024	November 2022 (renew in 11-2025)
Ginger Miller	2024	No record of training 04-23-2024
Ann Magnuson	2024	04-23-2024
Alechia Potter	2024	04-24-2024
Dakota Solas	2024	Has Praesidium Academy account, but no courses taken
Nancey JohnsonBookstein -		Partial coursework completed August 2023
Jeff Solas	-	No record of training
Michelle Mrsan	-	March 2019 (time to renew)

TABLED ITEMS(S):

- ALL: decide on a new sign
- Review Facility Use Request, Policy, and Contract
- Ideas for reaching out to neighbors:



- Spaghetti Dinner
- Pancake breakfast
- Outdoor Ceili

- D. New Logo that reflects our new identity?
- E. Good futures program
- F. Audacity Fund
- G. Digital Bulletin with QR code

- Outdoor Service
- Halloween Event
- Chili Cook Off

St. B historian

St. Brigit timeline stops at 2019, we need someone to do updates and keep up timeline going forward.