

BCC Agenda January 15, 2026

Fr. T - Father Tim Backus
SM - Sean McGaughey, Bishop's Warden
JN - Jeff Nieusma, Property Warden
GSC - Geri Sue Coe, Member at Large
AM - Ann Magnuson, Member at Large
AP - Alechia Potter, Member at Large

DS - Dakota Solas, Member at Large
GM - Ginger Miller, Member at Large

NJB - Nancey JohnsonBookstein, Deacon
JS - Jeff Solas, Treasurer
MDM - Michelle Mrgan, Clerk

Opening Prayer: Father Tim

BCC check in: (10 minutes)

Core Value(s): (3 minutes)

Safety: A place that provides physical, emotional, and environmental safety for all and responds to the urgent needs of the communities around us. (Jeremiah 32: 37b-38)

What does emotional safety mean to you? How can we provide emotional safety to each other? To the congregation? To the community?

Approval of Minutes: 12-11-2025 (1 minute)

Vicar Report: Fr T (8 minutes)

Deacon Report: NJB (8 minutes)

Bishop's Warden Report: SM (8 minutes)

Property Warden's Report: AP and JN (8 minutes)

Treasurer Report: JS (8 Minutes)

~~FSV Report: JS (5 minutes)~~

Nonprofit Report(s): (5 minutes)

BBCR: MDM

BV: JN

Scout Report: GSC (5 minutes)

Old Business: (10 minutes)

- Church Cleaning Companies: UPDATE
- Snow Removal: JS, AM Make a project plan for snow removal (that time is here!)
- ~~Open positions on BCC:~~
- BBCR non-potable water \$425.36 (\$352.36) and phone \$157.28 for a total = \$582.64
- Safe Church Training
- ~~Discretionary Fund: The BCC could set a new process to have additional funds, besides 1/4 of plate, put into the Discretionary Fund. A process for when the discretionary budget hits a set threshold that some of savings is transferred.~~
- Staff Raises: COLA 2.8%
- ~~Vote on 2026 budget~~

New Business: (10 minutes)

- King Soopers: 10-01-2025 to 12-31-2025 = 33 households and \$191.83
- Caffeinated Church Membership: \$100/year for 5 people: Tim, Bookie, Michelle

Prayers and adjournment:

BCC Minutes January 15, 2026

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Meeting is called to order: 7:23pm MT

Attending: All Present

Opening Prayer: Father Tim

BCC check in: (10 minutes)

Core Value(s): (3 minutes)

Safety: GSC

What does emotional safety mean to you? How can we provide emotional safety to each other? To the congregation? To the community? Discussion followed

Approval of Minutes: 12-11-2025 (1 minute)

MOTION: JN SECOND: AP ALL APPROVED

Vicar Report: Fr T (8 minutes)

Baptismal Offering: StB will be performing baptisms at Easter for anyone who is interested. Classes will start February 1st.

Shrove Tuesday: Annie Heney will be organizing a pancake supper for Shrove Tuesday. Details will follow.

BCC changes: JN (21yrs), AM(2yrs), and GM(2yrs) will be leaving the BCC at the annual meeting and Deb Jaycox will be joining for a 3 year term. ADDITION: Derek Crawford will also be joining for a 1 year term

BCC Retreat: Fr T and SM want to have a BCC retreat. Details will follow and/or be finalized at the February BCC meeting.

New BCC plan: Fr T wants to assign BCC members to be oversight for the ministries. They will help each ministry and report back to the BCC. More to come at February BCC meeting.

Easter Music: Karen Reinhold will be playing piano for the Easter Service along with the JAM band. We still need a piano player for the Easter Vigil. (GM will contact Frederick HS). A SOUND CHECK MUST BE DONE WITH ZOOM BEFORE THE SERVICE!

Sound: Upgrading the sound system will be a priority for 2026. Around 20% of our attendance is via Zoom and there are issues.

ACTION ITEMS:

SM contact DA about sound system upgrades

Deacon Report: NJB (8 minutes)

Afghani family: NJB gave update about the Afghani family we support. They are doing well but Heda is having more surgery.

Bone Marrow Transplant patient: They are healed and show no signs of cancer.

Sacred Ground: new Sacred Ground is happening

MHC: NJB is moderating the MHC (for now) she is trying to find a someone to be ministry lead. They are working on a meeting to determine the direction for 2026. They need to separate from the Outreach ministry. Deb Jaycox is helping to organize the MHC.

Discretionary Outreach: Fr T and NJB are doing well with this Outreach. They have Raise Right cards that work well.

Bishop's Warden Report: SM (8 minutes)

Gratitude to everyone who keeps our little Mission going. 2025 was a tough year for everyone and with everyone's help, StB survived and THRIVED.

Better Habits: Fr T and SM will be working together to develop better organizational habits.

BCC Retreat: SM, along with Fr T, will be putting together a BCC Retreat

Property Warden's Report: AP and JN (8 minutes)

JN: StB is still here! That's all he has. Nope! There is a damaged area in the Sanctuary that needs to be repaired.

Oven: AP cleaned the stinky turkey oven! YAY!

Thanks: AP to JN - thanks for all you have done in the past 21 years for StB. AP will be taking over at the annual meeting.

ACTION ITEMS:

AP: Look into getting Sanctuary ceiling and wall fixed

Treasurer Report: JS (8 Minutes)

2025 Report: StB ended up in the black for 2025, \$14,571. It came from extra fundraising and in-kind giving, along with less spent on budgeted items. Plate went from being 50-60% of what we'd budgeted for to almost 90% of what we budgeted for the year. Pledge, we got pretty much 100% of what we budgeted.

Reimbursement: An SOP for getting reimbursed needs to be made and posted for everyone to use.

Discretionary fund: 1/4 of plate. This fund needs more funding. JS suggested getting another CD with our cash reserves and the interest earned goes to the discretionary fund. Another suggestion was to set up a lower limit for the fund and when it gets to that point then automatically transfer a set amount from the cash reserves. Discussion followed on accounting and confidentiality for the discretionary fund. No decisions were made about future funding. * the current CD made \$933.03 in 2025

2026 Budget

In-Kind donations: Not included in the budget (they need to be added)

Staff Raises: COLA 2.8% written into the budget

Investing: Suggestions for the cash reserves and ROR were discussed; money management account, more CD's, etc. No decision made.

2026 Budget: Adjustments were made in StB Friends category, plate to come to a Faith Budget of -\$23,684.28. This amount will be made up for by the Anonymous Donor.

MOTION: GSC SECOND: GM ALL APPROVED

FSV Report: JS (5 minutes)

Nonprofit Report(s): (5 minutes)

BBCR: MDM see annual report

BV: JN see annual report

Scout Report: GSC (5 minutes)

StB Sign: Kat is looking for a new stone or some other material for the sign. Project is on hold for now.

Old Business: (10 minutes)

- ~~Church Cleaning Companies: UPDATE~~
- **Snow Removal:** GSC contacted her snow removal person and he is interested in working for StB. GSC gave him MOU and she will follow up with him in the next week or two.
- ~~Open positions on BCC:~~
- **BBCR 2025 Payment:** non-potable water \$425.36 (\$352.36) and phone \$157.28 for a total = \$582.64
- **Safe Church Training:** Bookie will be trained to provide the Safe Church training in person so we can do it at the church. Then people will be able to do it in person or online. We have lots of people that need to do the training. FYI training is only good for **2 years**.
- ~~Discretionary Fund: The BCC could set a new process to have additional funds, besides 1/4 of plate, put into the Discretionary Fund. A process for when the discretionary budget hits a set threshold that some of savings is transferred.~~
- ~~Vote on 2026 budget~~

New Business: (10 minutes)

- **King Soopers:** 10-01-2025 to 12-31-2025 = 33 households and \$191.83 Please reach out to new people and get them to sign up for King Soopers card and link it to StB. There is a flyer at the church or they can go to the service desk.
- **Caffeinated Church Membership:** \$100/year for 5 people: Tim, Bookie, Michelle. Fr T has a membership and thinks it is a good idea for him, NJB and MDM to have memberships. Lots of great information and webinars for leaders and staff. The remaining 2 memberships will be determined by Fr T and NJB.

MOTION: GSC SECOND: AP ALL APPROVED

ACTION ITEMS:

ALL: Sign up more people for King Cooper card

Prayers

Adjournment: 8:47pm MT

MOTION: JN SECOND: GSC ALL APPROVED

ACTION ITEMS BY NAME

ALL: Do Vestry training **Pre-February**

Someone: Please put a note on BBCR fridge that says "Unplugged for the off season" **11-20-25**

NJB: take iPad to church for Zoom Church **12-11-2025**

JS: send out 2026 budget to BCC **12-11-2025**

JS : JS offered to get Bookie another headset mic and look at connections, wires etc on sound system to see if any need replacing **12-11-2025**

JS: Complete Diocese Alternative Audit [11-20-25](#)
JS: Bring back a more formalized report on the Audacity Fund from the FSV [08-21-2025](#)
JS, AM Make a project plan for snow removal [Pre-February](#)
JS: do a valuation of assets and set up depreciation [Pre-February](#)
JS: after asset valuation let insurance company know to see if it will decrease rate [Pre-February](#)
JS: do financial audit [Pre-February](#)
JS pay attention to CD and when it will mature (around July 29) [Pre-February](#)

Fr T: let MDM know what he wants for a Christmas card and provide list of recipients [11-20-25](#)
Fr T: contact Shelly about doing instructions on posting from MailChimp to website [06-19-2025](#)

MDM send Fr T Christmas Card [12-11-2025](#)
MDM: create flyer for Raise Right explaining program [11-20-25](#)
MDM: design and order StB multi-surface logos for t-shirts (by summer) [07-17-2025](#)

GM: Call Frederick HS and check on having students play for Easter [09-18-2025](#)

SM: Ask David Arnold about old microphones to put in piano or have around for extra people [12-11-2025](#)
SM: Note on BBCR fridge that says "Unplugged for the off season" [12-11-2025](#)
SM: Organize dinner for BCC while JN and MDM in town, send out survey for what day/time [12-11-2025](#)
SM: look into Maria Bonita, Mexican restaurant by Safeway for BCC Christmas Dinner [11-20-2025](#)
SM: make announcement during church about StB and King Soopers Community Rewards [11-20-2025](#)
SM: do RaiseRight announcement during church when MDM has email done [11-20-2025](#)
SM: Get property insurance quotes for StB [09-18-2025](#)
SM: Send out Audacity Fund slides as well as the, recording to the BCC members to review over the next month [08-21-2025](#)
SM ask Tracy Methe about having Youth Group help in nursery and Sunday school and nursery and caregiver training/registration [06-19-2025](#)

AP: donating bone conducting earphones to Zoom Church [12-11-2025](#)
AP clean out dishwasher and see if the drain is clogged [12-11-2025](#)
AP: Get church cleaning quotes (for future use) [11-20-2025](#) AP has been approached about a work/cleaning day
AP: Finalize outdoor lighting [09-18-2025](#)
AP: find a small movable fire pit for StB courtyard [09-18-2025](#)

DS: Send an email out to Jeff, Dakota, Ann, Tim, Sarah, Megan, Christina, Sharon Fasano and anyone else you can think of about helping in Nursery and Sunday School [08-21-2025](#)

GSC: ask her snow removal guy about doing the church. (MDM sent snow removal MOU) [12-11-2025](#)
GSC work on Emergency Preparedness Doc [04-10-2025](#)
AM/GSC make Altar Guild Holiday cleaning list [04-10-2025](#)

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JS, AM Make a project plan for snow removal [Pre-February](#)

Vestry Training Link: <https://episcopalcolorado.org/congregational-resources/safe-church/>

Tim Backus	2021-08	August 2021 (renew 08-2025)
Sean McGaughey	2024	October 2025
Jeff Nieusma	2023	05-01-2024 (renew 11-2027)
Geri Sue Coe	2024	November 2022 (renew in 11-2025)
Ginger Miller	2024	No record of training 04-23-2024
Ann Magnuson	2024	04-23-2024
Alechia Potter	2024	04-24-2024
Dakota Solas	2024	Has Praesidium Academy account, but no courses taken
Nancey JohnsonBookstein -		Partial coursework completed August 2023
Jeff Solas	-	No record of training
Michelle Mrsan	-	March 2019 (time to renew)

TABLED ITEMS(S):

- ALL: decide on a new sign
- Review Facility Use Request, Policy, and Contract
- Trees vs Poinsettias: decorating during Christmas
- Ideas for reaching out to neighbors:
 - Spaghetti Dinner

- Pancake breakfast



- Outdoor Ceili
 - Outdoor Service
- E. New Logo that reflects our new identity?
F. Good futures program
G. Audacity Fund
H. Digital Bulletin with QR code

- Halloween Event
- Chili Cook Off

St. B historian

St. Brigit timeline stops at 2019, we need someone to do updates and keep up timeline going forward.

Core Values: (3 minutes)

1. Caring Well/Home: A place where we care well for one another and a place we call home. (John 15:12-13 & John 13:12-14)
2. Children: A place where children are welcomed and learn to love God and one another. (Luke 18:15-17)
3. Christian Formation: A place that nurtures the pursuit of lifelong Christian formation. (Romans 12:1-2)
4. Hospitality to All: A place that includes and offers hospitality to ALL. (Luke 10:25-37)
5. Outreach: A strong emphasis on outreach to communities with both urgent and continuing needs in Christ's Name. (Matthew 25:34-36)
6. Safety: A place that provides physical, emotional, and environmental safety for all and responds to the urgent needs of the communities around us. (Jeremiah 32: 37b-38)