

BCC Agenda February 20, 2025

Fr. T - Father Tim Backus
SM - Sean McGaughey, Bishop's Warden
JN - Jeff Nieusma, Property Warden
GSC - Geri Sue Coe, Member at Large
AM - Ann Magnuson, Member at Large
AP - Alechia Potter, Member at Large

DS - Dakota Solas, Member at Large
GM - Ginger Miller, Member at Large

NJB - Nancey JohnsonBookstein, Deacon
JS - Jeff Solas, Treasurer
MDM - Michelle Mrsan, Clerk

Opening Prayer: Father Tim

Scout Presentations:

Ethan Moeding

Bryce Namiot

BCC check in: (10 minutes)

Core Value(s): (3 minutes)

Caring Well/Home: A place where we care well for one another and a place we call home. (John 15:12-13 & John 13:12-14)

Approval of Minutes: 01-16-2024 (1 minute)

Vicar Report: Fr T (8 minutes)

Deacon Report: NJB (8 minutes)

Outreach, Safety, Realm

Bishop's Warden Report: SM (8 minutes)

Property Warden's Report: JN (8 minutes)

Treasurer Report: JS (8 Minutes)

FSV Report: JS (5 minutes)

Nonprofit Report(s): (5 minutes)

BBCR: MDM

BV: JN

Scout Report: MDM (5 minutes)

Old Business: (10 minutes)

- Outstanding BBCR Monies: \$126.43 Xfinity 2023, \$433.22 Non-potable Water 2024 = \$559.65
- Marlene special project payment (Realm): Marlene mentioned that she would need about another 1,000 related to realm on top of what she normally receives.
- Sexton pay increase: requesting \$50 extra per event due to extra cleaning
53 unpaid events, did not include OHS (104), parent group (52), [@\$50 each = \$2650]
7 paid events @ \$100 each = \$700
- Vestry 101: Diocese calendar says it is ongoing offering
- JS and BCC: come up with a plan for savings - no decision made
- Budget line item for music: \$803 (was \$600 + \$203 from book sales)
One License \$210
Right Song \$149 = \$608 spent (\$195 left for music purchase)
CCLI \$249
- Recap of BCC retreat and additional items

New Business: (10 minutes)

April BCC meeting: on Maundy Thursday, can we move to April 10th?

Prayers and adjournment:

BCC Minutes February 20, 2025

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Present: Fr T, SM, JN, GSC (aka very soup), AM, AP, DS, GM, NJB, JS, MDM
Visitors: Tracy Platz, Jerry Van Sambeek, George Andrews, Ethan Moeding, Bryce Naimot
 Wow attendance took a really long time, sorry....meeting called to order at 7:09pm MT

Opening Prayer: MB
Scout Presentations:

Bryce Naimot: his presentation was about upgrading and filling in the BCCR Orchard.

Bryce's eagle project is going to be working with Brigit's Bounty at their orchard. He will focus on improving St. Brigit's orchard by pruning their trees, planting new trees, and replacing the grass with clover to help with pollinators. Lavender is gonna be planted around the fence to keep pests away and help with pollinators. Trees are gonna be realigned, he will be digging up the trees by the roots and then moving them to make the rows straighter. A new waterproof sign is going to have Braille and an orchard map will be added to create a learning garden. Overall his project is aiming to make the orchard healthier, more organized, and better for the community by producing fruit for food banks and supporting sustainability. The starting time will be late winter to early spring, he will be aiming for March during spring break.

MOTION: GSC SECOND: GM VOTE: APPROVAL UNANIMOUS

ACTION ITEMS:

BCC: make sure Bryce and Ethan put up flyers in the church (Kat too?)
 AP/MDM: send Bryce Naimot the contact info for the StB tree lady

Ethan Moeding:

The image shows a detailed landscape plan for the Moeding Eagle landscape project at St. Brigit Episcopal Church. The plan includes a central sign area with the church's name and address, and a 'PLANTING LIST' with various plant species and quantities. The site layout shows a 'GRASS AREA' at the top, an 'EXISTING FOUNTAIN' on the left, and an 'EXISTING TREE' on the right. The planting list is as follows:

Plant Species	Quantity
ENGLISH DAISY	25 - 1 GAL
WEE ONE LAVENDER	12 - 1 GAL
ORANGE CARPET	8 - 1 GAL
CORAL CANYON TWINSPUR	5 - 3 GAL
ORANITA ICE PLANT	6 - 1 GAL
HILLPRINT PENSTEMON	3 - 3 GAL
WINDWALKER LEPRECHAUN	1 - 3 GAL
MERCURY PENSTEMON	1 - 5 GAL
BABY BLUE RABBIT BUSH	1 - 5 GAL
DWARF PINON PINE	8 - 5 GAL
EVERSILVER	2 - 5 GAL
SILVERBLADE EVENING PRIMROSE	3 - 5 GAL
WINECUP POPPY MALLOW	8 - 1 GAL

In an effort to give back to St. Brigit's Episcopal Church for chartering his scout troop. Ethan wants his Eagle project to benefit the church, his plan is a landscape beautification project of the outdoor fellowship space on the south side of the church. He wants to refurbish this space in an effort to make it a warm and welcoming fellowship space, giving church members a place to reflect and reconnect. Furthermore, he hopes it will be a welcoming space drawing new members to St. Brigit's.

His plan is to replace and redesign the garden area and install features and plants that provide meaning and purpose to the church. He will do this with low maintenance evergreens, to represent everlasting life, perennial plants, to represent renewal, rebirth, and the ascension of Jesus into heaven. They will be planted in clusters of 3 to represent the Holy Trinity. Next he plans to repair the irrigation system to ensure the survival of the new plants and ensure the fountain is operational, as water represents cleansing, rebirth and holy baptism. And then reconstruct the border with a stronger, more long, lasting mortar foundation. He will repair the weed barrier system and install new landscape rock to create a beautiful low maintenance, long term landscape solution and clean up the red brick patio to make the space more useful. Last he will install a landscape lighting system, to ensure the beauty of this project lasts to the night with emphasis on some of the existing features, like the fountain, St. Brigit's Cross, and the window cross, which would represent the light of Christ throughout the dark of night.

MOTION: GSC SECOND: AP VOTE: APPROVAL UNANIMOUS

BCC check in: (10 minutes)

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Approval of Minutes: 01-16-2024 (1 minute) MDM

MOTION: GSC SECOND: GM VOTE: APPROVAL UNANIMOUS

Vicar Report: Fr T (8 minutes)

Retreat: One of the things that we didn't get a chance to do, and that's break out into different groups to kind of focus on key areas; children, youth, family ministries, outreach. I would still like us to do that kind of informal Bible spiritual conversation at a future one of these meetings. We just don't have the time for it for today.

David Arnold - extra payments: I'm glad that JS had mentioned talking more about David Arnold's extra hours, and I think I'll just kind of leave it at that. I have plans of getting more information out to everybody related to our annual retreat.

Deacon Report: NJB (8 minutes)

Outreach: The big news for me is outreach, and that is we have an outreach committee that is more than 2 people! We met for the 1st time and people are very interested in finding ways to put our faith into action. We want to find ways we can help given the times and the way the world is and recognizing that people are going to need more help than they have in the past. Not only in the tri-town area, but also extending out into other areas of the Episcopal Church where there may be need. The group is considering getting a hold of other church outreach people and seeing what we could do to either join or start something ourselves, or both of those things.

Realm: In terms of realm we are supposed to go live for everything on the 1st of March. I think that will happen, but I'm still holding my breath. That means that everybody is in the ministries and has their account available. They've taken their invite, made their profile and they'll find themselves on different ministry lists that existed at least 5 seconds ago. They may still be wrong, but it's as close as we can get.

Gary Jaycox wants to meet with all the ministry heads. He wants to make sure the ministry lists are correct, and to make sure the ministry heads know how to get in and what they can do besides communicate with their people. They can set up scheduling and have people responsible for finding their own substitutes.

Bishop's Warden Report: SM (8 minutes)

Thank you, guys for everything you do.

BCC Roles: I am checking with the diocese on a couple of matters and one is a conversation about what the roles are for the BCC members.

How to become a Parish: What does it take to move from being a mission to a parish? And what that strategic planning might look like? There was some discussion amongst some of the members of the BCC, just in in passing at a coffee hour, with regards to what that might look like? Who should we connect with? Who's the best person to contact.

Property Obligation to the Diocese: What had happened with the church when the property was originally bought by the diocese and what is St. Brigit's financial obligation? What process do we need to have? There may be an opportunity to really have a more robust conversation with the foundation with regards to if they want us to be a parish. They may need to take a look at how they want to handle the mortgage for the land.

I'll have more more details once I reach out to John, then discuss it with Tim and Jeff, and start that process a little bit more intentionally.

Property Warden's Report: JN (8 minutes)

Snow Removal: Did anybody hear of any volunteers to adopt the snow removal project process? Maybe we could find a snow blower that we could attach to our tractor. Let's put it in our letter that goes out weekly.

AM: I would be willing to make a special tithe so that we could hire somebody to remove the snow. Three reasons; so that it's safe for people, to lower the risk of those coming in and out on the property, and people who are senior or elder would

be more willing to come to church, knowing that they have a safe area to walk, because they know it's cleared. I think we should hire it out instead of counting on the congregation for somebody to wake up early and go scoop it out. I'm proposing that we get a service to clear the snow. I would be willing to have a tithe that goes to that, and I'd be willing to be the person that tithes for that because I think it's that important.

JS: We, as a BCC, need to figure out what are these items that we need to make sure are being done regularly for the maintenance of the building of the grounds, etc, etc. Then we put a more robust plan in place, so that when there are people and hours available, and there's hands to do the work, then the work gets done, and if there aren't hands to do the work we have a plan in place for are we going to pay somebody to do this, or are we going to let this slide for a little while.

MDM: I think this is a perfect example of in kind donations that we didn't keep track of, because we've had people in the past that have done it. We had Jim Rhodes that was doing it for free. We used to hire somebody to do it and it destroyed the parking lot. I think that this is something that we definitely need to look at as a past in kind donation that now we need to pay for. We need to be very careful about the direction we give them because when Eileen was doing it, she gave them so many rules about what they had to do, nobody would accept the contract. So this is something that maybe a couple of people can think about and make the project plan, and then we can go from there.

SM: The project management over the last 4 years went from where we were hiring somebody out to trying to find somebody mid season. A company might prove to be a challenge.

JN: I have the contract that we've used with Jim and Mike to do snow removal. So if JS and/or AM, wanna look those over maybe somebody can look around and try to find a snow removal company that might be willing to do that.

AP: My sister has volunteered to donate her snowblower that she doesn't use. It's a walk behind, so that would work for doing sidewalks.

SM: JN, does the tractor that work the parking lot? And does somebody know how to manage the parking lot or the gravel parking lot with the snow without ruining the parking lot. Do we have somebody that has that expertise?

JN: You just need to leave an inch

AP: I had mentioned to David Arnold that I was gonna be doing the whole Junior Warden thing, and I wanted learn what he does, and he should let me know when he's at the church doing the work. He mentioned he could teach me how to do snow removal... I haven't heard from him since.

JN: If you want to learn how to drive that tractor, talk to George.

SM: Sounds like we got some plans on that. We've got some groups to follow back up some actual items.

ACTION ITEMS:

Add snow removal to Weekly Update

Make a project plan for snow removal

AP: take to George Andrews about how to use the tractor

Treasurer Report: JS (8 Minutes)

Nothing cause we already approved the budget, and we're good.

January is in. Things look pretty good.

Plate: We exceeded our plate. Last year we had 3 or 4 months where the plate collection was a couple 1,000, and then most other months it was somewhere around 500.

Bank charges: I might circle up with Marlene about because, this was like a pretty substantial chunk of the year's budget for bank charges. We didn't see this happen in 2024. In 2024 it was a little amount being charged each month, and then at the end of the year, we actually spent about half of this bucket. I just wanted to circle up with her and make sure that we're not getting any new kind of bank charges for some kind of change in their policy, because I'd hate to see another 140 bucks hit next month

Pension and health insurance: (for Tim) Looks like 2 months got billed here. So that's not super unusual. I think just February's billing happened, or December's billing may have hit here.

Utilities: They are looking pretty good overall. Water is kinda tough to predict, sanitation is billed quarterly, and the gas is billed higher during the winter, and and we don't need gas so much during the summer.

MDM: The water bill got paid twice. In case your numbers look lumpy it got paid late one month and then got paid again the next month. Now we have a credit of like \$126. I have now set up the Frederick utilities on auto pay. My goal is to put everything on auto pay.

CD: The CD rolled over again in December so we should make a decision before June. Whether we want that \$20,000 in a different vehicle or to remain as a CD. It's a 4% ish yield right now. I think we could easily put together a second one of those, and potentially stagger those at 3 months and 3 months to preserve some amount of liquidity.

Music Licenses: There was also some craziness with all of our music licensing companies. So I originally thought we just had One License. We have One License, we have Rightsong, and we have a 3rd one, which is CCLI. I didn't know about the other 2, so I spent most of the week trying to get into the accounts, and I have now, and they're paid. But I'm not sure if we need all 3. So that's something that Bookie needs to think about, let me know.

NJB: We've always had right song. We talked about One License because some of the hymns in the songs for worship which we've been talking about, improving and adding are not right song. The hymnals leave us wonder, love, and praise, but they don't cover some other songs that we put in there. When we made songs for worship, I worked with a retired

music teacher from the School of music in Boulder. He got all of the copyrights for me. So what I need to do is figure out the ccli. Talk to the the music director at Holy Comforter because I have a gazillion licenses, and she knows much more. I'm gonna see her on Saturday, anyway.

In Kind Donations: JS: My big goal this year is to look at that in kind giving and get good documentation, because it's it's not enough to have one or 2 people who know how these things are done. We need to get it in writing, so we can look it up. Especially as as those things change.

MDM: So you know, my goal is to get the actual Id and passwords for all these accounts that they're paying for, and all these accounts that I don't have.

MDM: We have another one, called Sparkhouse, it is the one for the children. Emily has been paying for it.

Investing: JS: Do we want to keep rolling over the existing 20,000, 6 months over 6 months? Would we be interested in having a second bucket of 20,000 going through there? And I think that conversation should happen hand in hand with whatever kind of fall party thing we want to have materialize out of our discussion at the Yearly Meeting.

Thanks. Everyone.

ACTION ITEMS:

NJB: Talk to the music director at Holy Comforter.

FSV Report: JS (5 minutes)

JS: Yeah, looking good. I owe my mother in law because some of those late pledgers did not get Thank You Notes. Laura took care of it and we are really grateful to have gotten those those late pledges. As I shared on Sunday, we're up to more than 40 pledging units. yeah, 44!

Nonprofit Report(s): (5 minutes)

BBCR: MDM: I'm still on BBCR about paying the last installment of the utilities bill. Outstanding BBCR Monies: \$126.43 Xfinity 2023, \$433.22 Non-potable Water 2024 = \$559.65

GSC: Was BBCR going to pay us back the loan? And have they done so yet? Or is that changed.

MDM: Yes, yes, we've already that.

BV: JN: Been pretty quiet or pretty cold, so Bridget's Village has not been doing a whole lot of outside work, but they're making a lot of progress inside. They're hanging drywall on 3 different floors and really getting stuff knocked out. I did bring up the question of whether or not they would be in favor of providing us tour of the facilities before things open, and there was no pushback at all. In fact, I suggested a Sunday afternoon or Sunday morning, say around 1130, and one of the people said I live in Dacono and I'd be happy to come over and open it up. So, if we wanna schedule a tour of the building somewhere close to when it's done, and before it opens we can make that happen. Either for our group or after a church. I was thinking, probably July, or something like that. I think we should really advertise it as much as we can in the weekly email and such, once we've got a firm date that would be awesome.

Scout Report: MDM (5 minutes) N/A

Old Business: (10 minutes)

- **Marlene special project payment (Realm):** Marlene mentioned that she would need about another 1,000 related to realm on top of what she normally receives. It's considered a special project, so it's a 1 time payment.

SM: Does she do? Realm over at Holy Comforter out of curiosity? Okay.

MDM: She didn't set it up, somebody else did, but she uses it. She's actually going to 2 workshops to learn how to do it correctly. So she's very on the ball.

SM: We need to compensate her for her services on on doing a new software protocol. So

MDM: It was not in the budget originally, so we have to vote.

NJB: Now it takes time. But it's really the cheapest way we're gonna get that part done.

MDM: Part of that, too, though, is in Jeff Solas, Marlene, and I have all talked about possibly revamping how many line items we have, so that will be part of it.

SM: Oh, so this is some of the software and hardware and getting it ready to go. I thought, Bookie, that we had done that when we originally bought the the Realm Portal Portal, that we had added that.

MDM: The the financial part of realm is there now? I've already gave her admin access, and she's ready to go. Actually, we already gave her the okay to do it. It's just she's gonna have to bill extra hours.

SM: Yeah, that makes sense. Well, I think you're right. I think we need to have it upgraded because we wanted to have it as functionality for the entire realm process, because there's so many extra things going on? I I would be in favor. Is there any more discussion on it? Or does somebody want to bring it to a motion? Motion to ok the \$1000 special project payment to Marlene for setting up Realm.

MOTION: SM SECOND: GSC/AP VOTE: APPROVAL UNANIMOUS

- **Sexton pay increase:** requesting \$50 extra per event due to extra cleaning

NJB: I did have something to say about that. There have been several women who have approached me complaining that this cleaning wasn't really happening the way they thought it needed to that window sills were dirty, and that the windows themselves haven't been washed in a very, very long time, and, blah blah! I'm just passing it on, is what I heard. I said I would tell the Bishops Committee.

JS: I think in the context of our previous conversation. I think we're all on a very similar page my, follow up conversation with David Arnold as I put in that email. He would really like us to increase the facility fee that we charge when we do charge for that facility, fee by \$50, and have that \$50 be a cleaning fee. That \$50 would go to him, as he's been the one doing that cleaning work or it would go to whomever does the cleaning.

SM: Point of query on this? How many events do we have that aren't nonprofits or people in our church that we wouldn't be charging the \$100?

MDM: 53 unpaid events, did not include OHS (104), parent group (52), [@\$50 each = \$2650]
7 paid events @ \$100 each = \$700

GSC: What is it that the \$50 gets us? I'm kind of like Bookie. I'm not one of the people that talked to Bookie about this, but as being on the Altar Guild, we clean couple times a year for Christmas and Easter. We're coming up on that and I can tell you there are times that we have pulled down cobwebs that have been up there for quite some time, and dusting and things like that. What is it he's doing? I'm not saying he shouldn't get it. I am just wondering what the heck is the \$50 doing for us?

JN: Rearranging the chairs

GSC: Other things, besides rearranging chairs?

Fr T: Big chairs, cleaning up.

MDM: Restocking bathrooms. So from what David told me. When he knows they're an event, he cleans before the event, and after the event. He cleans; he vacuums the church, he vacuums the Kildare room, if they're gonna use the one of the nut rooms he cleans those. But I'm not really sure that it's cleaning that needs to be done, because nobody's using the church after the service so maybe there's a few things that need to be picked up, but I feel like he's doing extra cleaning because he feels like it needs to be pristine in his mind before and after these events. After an event, if events on a Thursday, and nobody's going to be using the church till Sunday. Then he could just wait and clean it on the normal day. He cleans it, which is usually Friday or Saturday for the disservice. I feel like he's over working.

I also agree that the level of cleaning is not up to par. After the Ceili the floor in the Kildare room had spilled food on it and it was not cleaned. The spill was wiped but the floor was not mopped and you could tell. It was vacuumed, but it was not mopped, and I feel like that's part of cleaning.

JN: I agree with that. I think we also need to define cleaning the church. Like Bookie has been told, some people clearly think that it's not clean.

MDM: I asked Holy Comforter, because I got a direct line with Marlene. They pay \$720 a month to clean their entire complex, which is about 4 times the size of ours (guess) so we might be able to have a cleaning company come in for not a lot of money.

We also discussed at the BCC Retreat, about does David even want to do this anymore? like, maybe we just get a cleaning company to come in and do that, because then he doesn't have to.

JS: One of those points you just made was a point that David made when I was talking to him. He said there's cleaning that needs to get done here, that's not getting done. He said he is doing what he could, and that's why he felt more strongly than him getting the \$50 was that we start charging this \$50 so that this cleaning can happen.

Are the 53 events that are unpaid. What are they?

MDM: I just went by what was last year's calendar. It was: Clergy wellness, girl Scouts, foot clinic, all 12 meetings, Ceili x 2, the Boy Scouts had 6 meetings, Cursillo, the BCC retreat,, Dreamers, The Moms Action Group, a baptism, CTD had 2, Lenten Series had 2, and the Brigit's Village had 2 public meetings, I did not count parent group (weekly) , Sunday services (weekly), choir practice (weekly oct to may) , or the OHS group (bi-weekly). I came up with 53 events.

SM: Yeah, sounds like there's some redundancy and ones that that are no longer even applicable. Is our favorite sexton needing the financial security? Or is he as a loving member of the community, wanting to make sure that when he's no longer wanting to do this, that we are considering the finances of the Church.

JS: Correct, the the latter. He feels that it's important that finances are involved here because if we had a lot of folks willing to do this, as in kind donation, it would be being done. There are things, some sometimes fairly visible things that could use cleaning, and sometimes they don't get done, as as people have pointed out, as as GSC mentioned with the Altar Guild, finding cob webs and such when they do that pre Easter or pre-advent cleaning. He certainly thinks that the the way to keep the church clean is going to have to involve spending some money.

GSC: I agree, because the fact is is that we ask our congregation to do so much snow removal, grass, cutting. All of that. And there is only so much we can ask the congregation to do. The Altar Guild does some of the cleaning, but we only do it twice a year. Maybe we do need to look at this this company that Holy Comforter is using, and maybe it wouldn't be as costly.

SM: Well, it might also be good to go as a BCC. to some of the chamber meetings here to see if they've got cleaning groups within the Frederick-Firestone-Dacono area and bid it out. You know what is the going rate for church cleaners? I know I've got some up here in Greeley and our networking groups up there. It might not be bad to at least know that for the future, that in kind donation that we're currently doing or considering, increasing the rates on small groups that come in on a regular or irregular basis, to make sure that we're compensating for that.

AP: In our ministry for hospitality and community meeting, We were talking about how we know the the Altar Guild does a lot of very intensive, very specific work, and we were wondering some ways that we might be able to help with the Altar Guild. I think maybe, having our ministry help with the semi-annual cleaning might be a good fit, because we could do it without needing extra training, and the cleanliness of our facilities is part of being a hospitable community.

GSC: Well, one of the things that the Altar Guild does is we concentrate on the altar area. We clean all the brass, we swiffer all the windows and get all the cobwebs and such, we make sure that the tables, all of the wood is cleaned and wiped down with Murphy soap.

AP: I'm saying, if if we expand that to include, you know, cleaning the windows in the Kildare room and the bathrooms and things like that.

GSC: Altar guild does not go outside of the altar area. Who who would you get to do that? Alicia?

AP: Everyone was really willing to help and volunteer and help you guys in whatever way we could (I think she means the MHC, not to ask the congregation)

SM: I think that this is a a good one to table for further enlightenment.

MDM: Would you like me to look into cleaning companies and see what they will do?

SM: I'm happy to to coincide with you.

MDM: I think what needs to start is a deep cleaning of the entire church.. And then, from what I was told by Marlene, the cleaning company they have, they dust all the ledges, they clean the windows, clean the bathrooms, etc. all for \$720.

AP, I might have to hook up with you to somebody to be there to let them in. Before we go anywhere else, what's it gonna cost us to have somebody come in and clean on a weekly or monthly basis?

SM: Did this need to be voted for at this point in time? Or do we want to just go ahead and do a little bit more research alright, then.

MDM: No research.

SM: Why don't we do the research? I'd like to do some, too, just on my side, and and connect with you, Michelle, on that. So let's let's plan on emails and phone calls.

SM: Okay Tim, do you want to elaborate that?

Fr T: You know he's he's 1 of our employees, and we're talking about potentially changing his job description. So I think one thing that would be helpful is is for him to go back to really fleshing out what his job description is. I think that would be helpful.

JS: Yeah, I think involving him in the conversation is a good idea, and I think that he would be very on board with the idea of a cleaning company. I mean one of the things he said is he doesn't want to be cleaning the church the way that he's cleaning it when he's 80. I think it's it's important. I think that the sense that I've gotten from folks speaking is I got to talk to David. This sense I get, hearing you all, is there's there's not enough cleaning going on and we are not doing anything to make that cleaning happen. I think we need a comprehensive solution.

MDM: I mean, the hard part is, we don't want to take all this money away from them. But you know we'll we'll figure out something, maybe the evangelistic organizer.

SM: That's their strength.

AP: If it's just about david can't do the work, and we need to do a new sexton. I will take that job. I know I already have a job. But that's fine, I will take both jobs.

SM: We will table this for further enlightenment.

JS please reach back out to him. If we need to have a more robust conversation on what are the duties of the sexton are, and what he's considering, and even invite him into the dialogue of what will this look like in a strategic directory over the next 5 years, then ok. We want to make sure he feels like we're treating him with dignity as a staff member, but also as a parishioner.

ACTION ITEMS:

MDM and SM: Look into cleaning companies for the church.

- **Vestry 101: Diocese calendar says it is ongoing offering:** The reason I put that in there was because Bookie had talked about when it was going to be offered. I went to the Diocese calendar and it just says it is continuous. So anytime anybody wants to do it, they can do it.

SM: Okay, we had talked to Tracy about doing one on a direct basis. So I know that Tim and I can follow up with that. And then if everybody needs to do the other stuff, that's fine as well.

- **Come up with a plan for savings** - no decision made

SM: It sounds like we were, gonna do the 20. I don't even know how much we're gonna do for the party. Was there another prudent reserves that you wanted to add to a more long term process, JS?

MDM: We didn't make an actual decision. I thought maybe JS would like a decision on are we gonna do another CD, are we gonna do a high yield savings account? Are we gonna go with The Colorado Episcopal Foundation Endowment programs?

JS: The Colorado Episcopal Foundation Endowment look pretty comparable to our CD in terms of growth. By partnering with them, I think we'd have more flexibility, and probably more liquidity, than by simply signing up for these kind of existing deals with 1st bank.

SM: Well, and I know that prior to you coming on, JS, that Jim actually moved money from Church Foundation. The market was going crazy at that time, so it was better to have it more liquid but a little bit higher yield. Maybe with where the market is now, it is time to revisit.

JS: I think liquidity is a really important part of the conversation, because we're not sitting on an infinite pile of cash. But letting 50 grand sit in a zero yield checking account for years on end is not the best strategy.

SM: If I am understanding you, JS, correctly, is that the CD turned over December, its a 5 month CD or 6 month CD so it won't come again until July. We need to consider taking all, some or none, by July.

JS: Correct. That it's so for for the original \$20,000. Now, if we wanted to have a 3 month stagger, than I suggested that time would be like March or April would be a good time to do another investment. Making the decision during this meeting.

SM: Alright. So we're saying an additional amount other than the current. 6 month CD.

JN: I'm move that we allow the treasurer the flexibility to shepherd the money in a fiscally responsible manner.

MOTION: JN SECOND: GSC VOTE: APPROVAL UNANIMOUS

- **Budget line item for music:** \$803 (was \$600 + \$203 from book sales)
 - One License \$210
 - Right Song \$149 = \$608 spent (\$195 left for music purchase)
 - CCLI \$249
 - *Sparkhouse \$211.74 (paid by Emily Rayburn)

MDM: When we talked at the Retreat we only had 2 line items for music. It was one license and ccli. I recently found out that we have a 3rd licensing group. (And now fourth - sparkhouse) The reason I put this in here is because we had \$803 to spend on licenses and the new music. With this 3rd license, that I didn't know about, we spent \$608. That leaves \$195 left The \$803 included the book sales.

Fr T: So there's only \$195 left for music.

MDM: Well, we talked about Shawn talking to the diocese and wardens at other churches about sharing music.

Fr T: We have not purchased music in years.

MDM: It's fine. I know David's already spent a lot of money. But before he spends the whole \$400, should tell him to slow down for a minute? I'm just throwing it out there, providing information.

SM: It's good information. My only question, I know that we have 3 licensing. Is there any that overlap that that would be redundant, that in the future we don't need? Bookie any thoughts on that.

NJB: I don't know enough to answer that question at this time. I know that Tim is looking to increase our choices in search music, so that there's more than the hymnal and the songbook. What we get through right song is him, and some of the other recognized song publications like *Let Her Love and Praise*, and *Levus*.

SM: I think I think you make a good point, Michelle, to pause until we kind of figure out what we need to do. I mean, I think we do need to have the \$400. I do think that we need to have more music, and I think there's other alternatives, than just simply buying brand new music. So I'll get on the horn with with those folks and see what I can find out.

NJB: We need to do some exploration and talking because I don't think any of us know enough to deal with this right now. We should table it.

SM: Okay, why don't we? Bookie and me can reach out to each other and research what we need to keep

ACTION ITEMS:

SM: Contact the Diocese and other FR churches about music sharing

SM and NJB: Research the music licensing contracts and see which ones we need (and which to cancel, if needed)

- **Recap of BCC retreat and additional items:** Fr T: I need to compile stuff into a document and send it to everybody.

New Business: (10 minutes)

April BCC meeting: on Maundy Thursday, can we move to April 10th?

Fr T: In April, our our meeting would typically land on the 3rd Thursday, which is Maundy Thursday. It's a no go. That's in the middle of Holy Week. It's right before Easter we have to wash feet that day. I know that there is an FSV. Meeting, April 10th at 5 15. Can we move the BCC Meeting from April 17th to April 10, the same time.

DECISION MADE: To move the April BCC Meeting to Thursday, April 10 at 7pm MT.

Review of Action Items:

Alright! JS is coming up with the plan for savings.

We've done BCC responsibilities, Vestry training

I'm just going through these really quick in my head, Levus books - done

JS Did you contact Emily and Juanita about the children/youth funds? JS: No, I have not spoken with either of them.

I did contact MHC about the In Kind Donations. I contacted Marlene about her single project reimbursement.

Bookie, I have a question for you. Are all the ministries are on realm yet. If I need to contact them about how to get paid back should do that through a email or Realm?

NJB: You can use the realm email. Everybody gets realm email.

MDM: Okay. I'll do that.

Digital Bulletin: This was something that Shawn came up with, having a digital bulletin. Do we want to do that?

SM: It might be a good hybrid for a while. We already have a digital bulletin, theoretically, we've got the ones that we do on zoom. The thought was the QR code that that we could send out.

MDM: The problem is, and it has happened multiple times, either the zoom bulletins do not get sent or they don't open.

We can set up a digital bulletin to send out and to put on the website, they can click on the website to get it or connect it to a QR code that links to website.

SM: We need to look into this, I want to know what everybody else thinks.

Fr T: The only difference is just adding it to the website.

MDM: I would have to get it before she sends it out to everybody else. So she would have to give me access or use a different platform. I'm wondering what people think because I will spend my time figuring it out if the BCC wants it to happen

SM: Ironically. I was scratching my head that because I was a zoom member at the time when everybody didn't have a bulletin. If there was another way to get to the bulletin then the zoom usher could put it in the chat.

NJB: We can ask Marlene, because Holy Comforter has a digital bulletin. I would say, 3/4 of the people use it instead of paper. That's what we can do, even for people in church and they can use tablet or phone.

MDM: Save lots time and money on paper.

JN: Might also be a good idea to, instead of printing the bulletins in that booklet fashion, have it regular 8.5 x 11 paper, so that we don't have to have 2 versions of it. It would be a lot easier to print and distribute and we won't have to spend hours stapling bulletins.

SM: There is something very nice, very tactile, about the booklets. I think maybe slowly moving in a hybrid is the way to go.

Fr T: Alright! Yeah, alright!

Adjournment:

MDM: Motion to adjourn? (crickets)

Prayer:

JN and NJB arm wrestle for final prayer and JN wins! But I am still going to call them Bookie end prayers.

JN: Well, alrighty! Thank you, Lord, for this time to gather and share and serve in your name.

Let us go forth to serve the world, and be your hands and feet.

Amen.

Meeting ended: 8:58pm MT (but no motion was made, 2nded or voted upon so this beat goes on and on and on...)

ACTION ITEMS:

1. JS and BCC: come up with a plan for savings
2. ALL: Do Vestry training - AM, SM, JN AND GSC are done!!!
3. SM: send MDM list of all the support groups with day/time/info blurb
4. MDM: Reimbursement Paths: all ministry/group leads need to know how to get reimbursed for expenses
5. SM: check with Diocese and/or other Wardens about music sharing program
6. Have a digital bulletin, well, that's kind of a neat idea.

For informational purposes: Vestry Training Link

<https://episcopalcolorado.org/congregational-resources/safe-church/>

TABLED ITEMS(S):

- A. BCC - Find someone to update Emergency Preparedness Doc
- B. JN: email outlining swamp cooler, humidifier, other church/house maintenance.
- C. Review Facility Use Request, Policy, and Contract
- D. Add titles to YouTube Sunday videos - maybe match the church calendar?
- E. Trees vs Poinsettias: decorating during Christmas
- F. ALL: adding new sign?
- G. Plan for talking about the ministries
 1. Figure out how many ministries we have divided by 4, and on a quarterly basis go through and talk about them. We've got lots of new people and they don't have a clue about how to get involved.
 2. Some of this will be done via Realm.
 3. We also need to make the ministries more visible in church, even if they're going to be on realm. It's good that we remind the people at the church.
 4. Why don't we do a put it on the door going into the Sanctuary. Ministry of the week: If you're interested in this idea contact ministry lead. The next week we do the next one and once we get through everybody, we put it up again. It's just I forget things when they're not putting my face sometimes (GSC).
- H. Ideas for reaching out to neighbors:
 - Spaghetti Dinner
 - Pancake breakfast
 - Outdoor Ceili
 - Jon and Carrie Peterson want to help us do a community event or something for police or fire dept.
 - Outdoor Service
 - Halloween Event
 - Chili Cook Off
- I. New Logo that reflects our new identity?----->>
- J. BCC Chat Doc and Chat Cards:

Chat Doc: <https://docs.google.com/spreadsheets/d/11QX1PBRnvwnoJsg3xuHuhe8dml6i-XVmQOoWzNql9q8/edit?usp=sharing>

Chat Cards: https://docs.google.com/document/d/11GECD_2vgxO167JrN9YooFTE-fJJmbiHwHh4z2QaMTo/edit?usp=sharing



St. B historian

St. Brigit timeline stops at 2019, we need someone to do updates and keep up timeline going forward.

NOTES FOR TREASURER (that can NEVER leave):

JS: do a valuation of assets and set up depreciation:

JS: after asset valuation let insurance company know to see if it will decrease rate

JS: do financial audit

JS pay attention to CD and when it will mature (around July 29)