

BCC Agenda June 20 and July 18, 2024

Fr. T - Father Tim Backus
SM - Sean McGaughey, Bishop's Warden
JN - Jeff Nieusma, Property Warden
GSC - Geri Sue Coe, Member at Large
AM - Ann Magnuson, Member at Large
AP - Alechia Potter, Member at Large

DS - Dakota Solas, Member at Large
GM - Ginger Miller, Member at Large

NJB - Nancey JohnsonBookstein, Deacon
JS - Jeff Solas, Treasurer
MDM - Michelle Mrgan, Clerk

Opening Prayer: Father Tim

BCC check in: (10 minutes)

Core Values: (3 minutes)

Children: A place where children are welcomed and learn to love God and one another. (Luke 18:15-17)

Outreach: A strong emphasis on outreach to communities with both urgent and continuing needs in Christ's Name. (Matthew 25:34-36)

Hospitality to All: A place that includes and offers hospitality to ALL. (Luke 10:25-37)

Christian Formation: A place that nurtures the pursuit of lifelong Christian formation. (Romans 12:1-2)

Caring Well/Home: A place where we care well for one another and a place we call home. (John 15:12-13 & John 13:12-14)

Safety: A place that provides physical, emotional, and environmental safety for all and responds to the urgent needs of the communities around us. (Jeremiah 32: 37b-38)

Approval of Minutes: 04-18-2024 (no vote) and 05-16-2024 (1 minute)

Vicar Report: Fr T (8 minutes)

Deacon Report: NJB (8 minutes)

Outreach and Safety

Bishop's Warden Report: SM (8 minutes)

Property Warden's Report: JN (8 minutes)

Treasurer Report: JS (8 Minutes)

FSV Report: ?? (5 minutes)

Nonprofit Report(s): (5 minutes)

BBCR: MDM

BV: Fr T, JN or Paul Prentiss

Scout Report: MDM (5 minutes)

Old Business: (10 minutes)

1. Zelle report
2. SM to talk to the insurance agent about coverage for Scout trailer
3. Address Parish Admin salary vs Admin Asst. 65% raise = \$13,860

New Business: (10 minutes)

1. Money for church cleaning (for when David and Shelly go on vacation)
2. Get SM to verify sign in with raise right
3. New Logo to go with new sign?
4. Ideas for reaching out to neighbors:
 1. Pancake breakfast
 2. Spaghetti Dinner
 3. Outdoor Ceili
 4. Outdoor Service

Prayers and adjournment:

BCC Minutes July 18, 2024

Fr. T - Father Tim Backus
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Attendance: Present: Fr T, SM, JN, GSC, AM, AP, DS, JS, MDM
Late to the party: GM (7:38pm), NJB (7:34pm)

Call to Order: 7:05pm MT

Opening Prayer: Father Tim

BCC check in: (10 minutes)

Core Values: (3 minutes)

Children: SM

Outreach: AM

Hospitality to All: JS

Christian Formation: GSC

Caring Well/Home: JN

Safety: AP

Approval of Minutes: 04-18-2024 (no vote) and 05-16-2024 (1 minute)

4-18-2024 MOTION: GSC SECOND: JN VOTE: APPROVAL UNANIMOUS

05-16-2024 MOTION: JN SECOND: SM VOTE: APPROVAL UNANIMOUS

Vicar Report: Fr T (8 minutes)

Delegates for Diocesan Convention (10/3-5/2024): SM, AP, AM

Bishop's Warden Report: SM (8 minutes)

1. LifeStories Child Advocacy Center: SM is having meeting with Darkness to Light coordinator to learn about their program. He would like to start some support groups at St. Brigit. Once they are put together we should take 6 weeks to advertise them to the community and congregation.
2. Church Insurance: The work is done and the insurance company will review the final work and then send the last check to the Diocese. The Diocese will send the check to St. Brigit via SM or JN and they will pay Ethos.
3. No new info about Scout trailer. SM needs to get more info; does St. Brigit's charter require us to 'own' the trailer?, do they want us to take over trailer because it is on our property? JS says his scout troop was chartered by a church and they carried their own insurance.
4. Sign in with Raise Right: SM will sign in and send the username/password to MDM

ACTION ITEMS:

SM: Reset Raise Right password and send to MDM

SM: Email Maureen about check from insurance company

Property Warden's Report: JN (8 minutes)

1. JN was in CO for a BV meeting. He met with George Andrews about BCCR and the St. Brigit property. He mowed the weeds, which were 3 ft tall. David needs to keep up on them or we will get a violation. JN wants to have the parking lot sprayed to get the weeds under control. AP asks if it will cause a problem with BCCR's organic status. No, it would only be if someone walks through the parking lot and goes to the garden directly. Louis used to spray it for us in the past. JN can check with Jerry VanSambeek. Denuve will take care of the weeds between the silt fence and the property line around the BV site.
2. BV: JN
 1. New Labyrinth Road: there will be a road from the St. Brigit parking lot to the Labyrinth with a parking pad.
 2. St. Brigit Parking Lot: some work will be done on our parking lot to get rid of 'Lake Brigit'. It will slope to the north
 3. The big holding pond will be uphill from the St. Brigit parking lot so it will not help with the lake.
 4. Garden Parking: a small parking pad will be made inside the garden fence. A driveway will run from the gate to the sheds, in between the garden and the vineyard.
 5. The BV info in the last St. Brigit Weekly Update information was mostly wrong so all new info will go through JN before it is published.
3. Swamp Cooler was not working (nobody told him while he was in town). The primary pump is dead so George Andrews swapped it with the secondary so it is working again. He will get a replacement pump and replace the broken one.

ACTION ITEMS:

JN: Ask Jerry VanSambeek about spraying the parking lot

Treasurer Report: JS (8 Minutes) {JS is super funny on 2x speed!! Even funnier than Jim Thoming}

1. May: No huge items, big office supply order but a normal deviation, income is back up from previous months
2. June: Fantastic month, we made \$700!! There was a big facility expense, plumbing bill and fire inspection, but a friend of St. Brigit will match the cost. We received 'other income' in the same amount. JS will talk to Maureen about it being meant as FOB. Fundraising did not happen but we got King Sooper money in April \$270. Who is running the King Sooper program? MDM made a flyer but it didn't get put up. MDM will send flyer to GSC and she will put it up.
3. 1/2 Year Mark: income is down from what was predicted but it was expected because the first quarter was so high. We are on a great trajectory.
4. Ethos bill does not match the amount from the insurance company. There should only be a \$1000 difference because that is our deductible. SM will email Maureen about the issue.

ACTION ITEMS:

JS: Contact Maureen about the friend of St. Brigit check to cover facility expense (let her know 'FOB' means Friend of St. Brigit)

MDM: send GSC the King Sooper flyer

SM: Email Maureen about check from insurance company and why it doesn't match total of Ethos bill.

Deacon Report: NJB (8 minutes): no report

FSV Report: JS (5 minutes)

1. The FSV has started planning the stewardship campaign. The theme will be "Generosity through the Generations"
2. FSV wants to do another fundraising gathering like Empty Bowls to get all of the generations together.
3. There will be a new survey coming out soon. Keep an eye out!
4. Empty bowls is back. Laura Lewis will be planning and providing information to the congregation.

Nonprofit Report(s): (5 minutes)

BBCR: MDM

1. Growing like crazy!!
2. We have restructured the board: Jacquelyn Thomas is President now and she is also doing the volunteer coordination. We have tons of volunteers, which is awesome
3. New QR codes for volunteer sign-up, waivers, check-in, etc.
4. We have a new volunteer tracking program to record all volunteer hours
5. Jerry is itching to get back in the saddle after his surgery and will return soon

Scout Report: MDM (5 minutes)

GSC will talk to Kat about sign project

ACTION ITEMS:

SM: talk to the Tracy Platz and our insurance agent about coverage for Scout trailer

JN: talk to Denuve about cutting weeds on north side of property

GSC: talk to Kat about sign project on 7-28-2024

****14 new visitors in the past two weeks! WOOT WOOT!!**

Old Business: (10 minutes)

1. Zelle report
JS is still working on the issue. MDM needs to add JS to admin@stbrigit.org email forwarding and give him sign on credentials for 1st Bank so he can create account. (MDM is being passive aggressive and will not listen to JS)
2. SM to talk to the insurance agent about coverage for Scout trailer
3. SM check with Shelly Arnold about GSC filling out paperwork to be a signer: done
4. Address Parish Admin salary vs Admin Asst. 65% raise = \$13,860. Just in case MDM moves to Bermuda!

MOTION: GSC SECOND: GM VOTE: APPROVAL UNANIMOUS

5. Report on FR Family Picnic and Reservoir:

1. Picnic: It was lots of fun. St Brigit had about 10 people there, the most of all the parishes besides hosting parish. Everyone wanted outside grill space that St Aidens has. Bouncy house and water balloons were fun events. AP was great with the games. Bal made excellent burgers but does not want to be in charge next year! Everyone wants to have another picnic next year.
 2. Regional Worship Event at the Boulder Reservoir: About 150 people attended and it was a good group. There will be discussion among the front range regional committee about having both events next year or possibly combing events.
6. BCC Chat doc usage and making chat cards:

Chat Doc: <https://docs.google.com/spreadsheets/d/11QX1PBRnvwnoJsg3xuHuhe8dml6i-XVmQOoWzNql9q8/edit?usp=sharing>

Chat Cards: https://docs.google.com/document/d/11GECd_2vgxO167JrN9YooFTE-fJJmbiHwHh4z2QaMTo/edit?usp=sharing

This overlaps with FSV survey so we will pause this for now.

7. Xfinity bill: \$35.30—>\$60.52—>\$79.53 do we look for a new deal?
 1. JS will check with 007 to see what deal we got when we changed to Xfinity. Discussion followed and it was determined that the price was very reasonable. Are we locked into the plan and for how long? BOUNCED BACK TO CLERK TO ANSWER QUESTIONS
 2. BCC decided that this is a good price. We could call to see if there is any deals. (JS or MDM)

ACTION ITEMS:

JS or MDM contact Xfinity about deals

MDM: add JS to admin@stbrigit.org email forwarding for Zelle account

MDM: give JS sign on credentials for 1st Bank

New Business: (10 minutes)

1. Money for church cleaning (for when David and Shelly go on vacation)
 1. AP will clean the church for free and if there is some money in the budget to pay her then GREAT! We can discuss it if/when it happens.
 2. Side conversation: The Arnold's will be paid for prudent vacation time off.
2. Sign in with Raise Right: SM needs to sign in and then send the username/password to MDM
3. New Logo to go with new sign?
 1. GSC do we want a new logo? MDM ours is outdated. Fr T: all three logos; BBCR, BV, and StB were similar and told people we were related. MDM: now all three groups are separate entities with separate identities. BBCR has changed their logo. SM: really liked the StB cross on Cyd's signature on her emails. More discussion is needed so we will table for future enlightenment.
 2. New sign out by the road: Kat is doing Eagle Scout project to replace it but it was never permitted by the town and that could be an issue.
4. Changing Door Codes: why, how, who
 1. New door codes: Kildare xxxx; Church xxxx house xxxx (redacted for privacy reasons)
 2. Make sure to only give the specific door code needed if you give them out. GSC: Should we have a master list of who gave out code and to whom? YES! MDM: We should have done this before we gave out the new codes. JN: Who should give out codes? The BCC only.
5. ~~Ideas for reaching out to neighbors:~~ some discussion but tabled for future enlightenment
 1. Pancake breakfast
 2. Spaghetti Dinner
 3. Outdoor Ceili
 4. Outdoor Service
6. 1st Bank CD: JS: the CD is maturing before the next BCC meeting. Is everyone ok with rolling that over. Interest rates have gone down but still comparable. MDM: could we look at a high interest savings account? It will still keep it liquid but earn money on our money.
7. Discussion followed about the insurance claim and how they pay, depreciation, yield curve, etc...JN's head exploded so we have to move to adjourn.

ACTION ITEMS:

MDM add new door codes to HBAB1 document

MDM: Look for Cyd signature with StB cross it was very nice and could be a logo/sign

JS: Take care of 1st Bank CD. Check interest rates and make sure comparable before rolling it over

JS: Look into high interest savings account for a different option than the CD

Adjournment: JN made motion.....

Prayers: Fr T

Meeting ended at 8:46pm MT

ACTION ITEMS:

1. GSC will update the BCC picture frame in the entry hall - Not done yet
2. SM Reach out to the Jaycox's about spearheading Raise Right (Fr T will send email they sent about volunteering more at St. Brigit)
3. EVERYONE ON BCC GET ON REALM AND LEARN HOW IT WORKS!!! MDM will check
4. JS and BCC: come up with a plan for savings
5. ALL: Create BCC/Vestry responsibilities document
6. ALL: do Vestry training
7. SM: write instructions for Zoom church AND GSC: test Zoom church step-by-step - AP wrote SOP

For informational purposes:

Safe church training: <https://episcopalcolorado.org/congregational-resources/safe-church/>

OLDER ACTION ITEM(S):

- A. BCC - Find someone to update Emergency Preparedness Doc
- B. JN: put together an email that outlines swamp cooler, humidifier, other church and house maintenance
- C. SM - BCC roles
- D. Review Facility Use Request, Policy, and Contract

St. B historian

St. Brigit timeline stops at 2019, we need someone to do updates and keep up timeline going forward.

NOTES FOR FUTURE TREASURER:

JS: do a valuation of assets and set up depreciation:

JS: after asset valuation let insurance company know to see if it will decrease rate

JS: do financial audit

JS pay attention to CD and when it will mature (around July 29)