

BCC Meeting 11/17/2022

Fr. T - Father Tim Backus
NJB - Deacon Nancey JohnsonBookstein
SM - Sean McGaughey, Bishop's Warden
JN - Jeff Nieusma, Property Warden
AF - Alicia Florin, Children and Safety

TP - Tracy Platz, Member at Large
GSC - Geri Sue Coe, Member at Large
VE - Vicky Emerson, Member at Large
JT - Jim Thoming, Treasurer
MDM - Michelle Mrsan, Clerk

Opening Prayer: Fr T

Check in for the BCC and clergy

Core Values:

Children:
Outreach:
Hospitality to All:

Christian Formation:
Caring Well/Home:
Safety:

Approval of Minutes from 10/20/2022

Implementing Top 3 Priorities: Fr. T

Gathering Together
Strengthening Children & Youth Ministries
Additional Revenue Streams

FSV conversation on Estimate of Giving campaign: JT

Bishop's Warden notes: SM

Audit Plan: doing it ourselves: Dane, SM, Dominic..anyone else?
TP: BCC get together next Month
Rolling off, and adding on to BCC Membership: Fr T

Property Warden's Report: JN

Treasurer's Report: JT

Budget process going into Q4

Outreach and Safety: NJB

Technology Team: MDM, GSC

Realm?

Old Business:

Fund Raising efforts
Mission Trip planning
Scout Troop Sponsorship

New Business:

Prayers and adjournment:

Meeting called to order 7:07 pm MST, AF not present

Opening Prayer: Fr T

Check in: for the BCC and clergy

Core Values:

Children: SM

Outreach: GSC

Hospitality to All: GSC

Christian Formation: TP

Caring Well/Home: JT

Safety: TP

Approval of Minutes: from 10/20/2022

Motion: GSC 2nd: TP Vote: unanimous approval

Implementing Top 3 Priorities: Fr. T

Fr T has concerns with organization and communication for execution of priorities. We need a strategy. At first Fr T thought we would develop 3 teams for each priority. Now he thinks just one team for the Additional Revenue Streams.

Gathering Together

Strengthening Children & Youth Ministries

- We need a parent/adult meeting for youth/children. Instead of a committee, having a meeting for anyone who is interested in helping may be best.
- Discussion followed about having a gathering/meeting.
- After church seems the best time. We will need someone to watch children during meeting. (Teens can do it and should take 'Safeguarding Gods Children', may have to have adult present)
- It should NOT be a 'parent' meeting because many others are interested in helping with youth/children. Make sure to include Zoomers. Make sure to have coffee hour that week.
- Emily has met with the children coordinator from Holy Comforter. There are lots of things in the works.

Additional Revenue Streams

- t-shirts - have decided on 2 versions, will put together sign up/order form and find company to print them
- we got 8 fundraising suggestion cards back
- Brigit's Mantle event
- Party at Grossenbart
- CFB 2023 with new project managers
- Farmers Market w/ BCCR - SM wants to have a conversation about having a farmers market on our grounds. We could do it with BCCR. Holy Comforter does one, we can ask them about how to put it together. It is a market with food vendors, it was not developed was fund raiser but a community outreach. All money is donated to the community. Would it be weekly, monthly, bi-weekly? We would need the entire

church to buy in and help. We should go to Carbon Valley Chamber of Commerce for help.

ACTION ITEM(S):

- Fr T will talk to Juanita and Emily about youth/children gathering
- Get the fundraising suggestion cards to MDM
- SM and VE will look into Farmer's Market at St. Brigit

FSV conversation on Estimate of Giving campaign: JT

FFC letters: letters have gone out to congregation. They still need to go out to friends of St. Brigit.

Diocese Grant: We applied for the Diocese grant, we asked for 25K. They needed more info so SM pled our case at St. Johns. We should have the answer at the end of this month. NJB said last year everyone got 1/2 the amount they requested.

Bishop's Warden notes: SM

Audit Plan: doing it ourselves: Dane, SM, Dominic..anyone else? SM should ask Lance Rayburn

Holiday Get Together: TP 12-15-22 at 6:30pm

Bring your favorite appetizer. MDM and JN can supply the wine but someone will have to go get it from their house.

BCC Membership: Fr T

JN will stay on for another year. AF wants to stay on or another year.

SM - off 12/2023 VE - off 12/2023 clerk - no term

GSC - off 12/2023 JN - off 12/2023 treasurer - no term

TP - off 12/2023 AF - off 12/2023

ACTION ITEM(S):

- Find new members for BCC!!!!
- SM ask Lance Rayburn to help on audit.

Property Warden's Report: JN

It snowed and the snow was cleared and it snowed again.

Outreach and Safety: NJB

Christmas Outreach: NJB has set up Christmas gifts for the Help Center. She will set up a tree with gift tags in the narthex. Tags will have person's demographics, gift requested and a number. Tags MUST be attached to wrapped gift so NJB can sort them properly. Project will start the 1st Sunday in Advent and gifts should be returned to the church by 12/14. This is our only outreach project because people are strapped in both energy and money.

Safety: No information yet on emergency preparedness fund or contingency fund. NJB will look into the 'meaning' of these funds.

ACTION ITEM(S):

- NJB will look into the 'meaning' of emergency preparedness fund and contingency fund.

Technology Team: MDM, GSC,

- JT: Comcast - no news is good news?! Fr T says it is working well, it has a signal and is more consistent.
- MDM says we need to get info to her for the website. There is a disconnect and some events fall thru the cracks.
- MDM is working on new facility use polity/contract but it has taken a back seat for now.
- We have been approved for a nonprofit grant from Microsoft for office products. MDM will be checking into what plan we can get for free or little \$\$.
- TP went in and looked at the printer. It needed lots of software updates. TP also reset defaults and connected it to the correct WiFi. It should work better now. (JT added that there is ethernet plug in office for printer, somewhere??)

Old Business:

Scout Troop Sponsorship

Fr T and SM need to review info TP sent and make a decision.

BBCR:

- BBCR is applying for a USDA grant that could bring in a substantial amount of money. We are asking St Brigit to write a letter of support which outlines our working relationship and how we support each other and the BBCR mission.
- BBCR has lost Danielle the office admin, she took a full time job. It is a big hit for us and we need LOTS of help so please ask around for anyone interested in helping.
- BBCR still owes St Brigit money for phone and electric bill. MDM will get this taken care of THIS week! (JT there is an upcoming bill for raw water ~\$300)

Treasurer's Report: JT

This is the box for the finance spreadsheet :)
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- depreciation of assets (ie. Piano, tractor, etc.) has happened and needs to be addressed. JN not sure how it works.
- The Equity fund is hurting because the stock market is down. We are down 7K since last month. Maybe we should close account now and cut our loses. If we put in request now the account will close 12/32/2022.
- Right now obligations > savings so we need to make some decisions about obligation categories. Designated assets/funds can be spent any way we want. Restricted assets/funds are specified when given and the BCC must vote to change their use. JT asked if we want to go account by account and take money out or just decrease all accounts by a set percentage?

Conversation followed about the various obligation funds and the equity fund and what we want to do.

Motion:

JN made a motion to discontinue the 'finish what we started fund' \$5834.06 and return money to general fund.

Motion: JN 2nd: TP Vote: unanimous approval

TP made a motion to close equity fund account and move money to the limited maturity fund. **It will happen 12/31/2022

Motion: TP 2nd: GSC Vote: unanimous approval

JN made motion to close out the 'new priest fund'.

Motion: JN 2nd: TP Vote: unanimous approval

TP suggested that the Altar Guild Flowers Fund can be reduced to \$500. That is all that is needed for the year...no vote

NJB suggests to take 5K out of Outreach fund..... no vote

Back to budget: Final numbers are...~120K in and ~190K out, we are around 77K in the red. JN went over each section with outlook for 2023. He added 20% where appropriate to the 2023 numbers so we can see what he estimates what is needed for 2023.

AND back to Funds:

The category 'Faith Formation' needs to be more clear. JN thinks that it is for books or fees for a function that the church pays for if someone can't afford to pay. JN thinks we could get rid of this category and put money in different categories. NJB is worried that faith formation needs more attention and money.

'Other' fund = Mississippi tornado fund has \$20 and \$200 for Episcopal Foundation Fund??

Most everyone agrees we should go line by line thru the obligations and decide which ones we should keep, how much should be in each, and which ones we should eliminate. We will cover this at a later date due to time.

ACTION ITEM(S):

- JT to put together a breakdown of maintenance, grounds, etc expenditures for JN
- JN will put new sink and/or piscina in the Sacristy
- Fr T and NJB discuss the faith formation item in budget
- NJB will talk to Marlene about the \$220 in the 'Other' fund

Prayers: SM Adjournment: 9:22pm