

## BCC Meeting 08-18-2022

Fr. T - Father Tim Backus  
NJB - Deacon Nancey JohnsonBookstein  
SM - Sean McGaughey, Bishop's Warden  
JN - Jeff Nieusma, Property Warden  
AF - Alicia Florin, Children and Safety  
TP - Tracy Platz, Member at Large

GSC - Geri Sue Coe, Member at Large  
VE - Vicky Emerson, Member at Large  
JT - Jim Thoming, Treasurer  
MM - Michelle Mrgan, Clerk

Prayer and invocation: Father Tim

BCC check in

Core Values: Children:  
Outreach:  
Hospitality to All:

Christian Formation:  
Caring Well/Home:  
Safety:

Approval of Minutes from 7/28/2022

Bishop's Warden notes:

Conversation with Audit from St. Albans and Trinity  
Gathering with FSV and BCC  
Rolling off of BCC  
Alicia Florin  
Dea – (Barb's last year)  
Jeff Nieusma

Property Warden's Report: Jeff Nieusma  
Fencing around playground

Financial Stewardship and Vision: Jim Thoming Treasurer  
Stewardship campaign notes.  
Audit process and plan  
Budget process going into Q4

Outreach and Safety: Bookie

Technology Team: Michelle and Geri Sue and others  
Realm: Conversation with Bookie?

Vicar Notes: Father Tim  
Backpack Blessing  
Ministry Fair  
Blessing of the Animals  
Congregational Development Day August 27th  
Convention Delegates

Old Business

New Business:

Fund Raising efforts:  
Mission Trip planning.  
Scout Troop Sponsorship

Prayers and adjournment:

Meeting start at 7:09pm

**Prayer and Invocation:** Fr T

**BCC Check In:**

**Core Values:** Children: SM

Outreach: TP

Hospitality to All: GSC

Christian Formation: AF

Caring Well/Home: GSC

Safety: SM

**Approval of Minutes from 7/28/2022**

Motion: TP Second: GSC Vote: unanimous approval

**Bishop's Warden Notes:**

**Conversation about Audit with St. Albans and Trinity:** SM says both churches are ready to do audit. We need a couple people to help get everything together and help do audit.

**Gathering with FSV and BCC:** SM would like to have an **in person** dual meeting of BCC and FSV. Would like to define direction of the church and devise a plan after the August 27 Congregational Meeting.

**Rolling off of BCC:**

Alicia Florin - leaves in December

Dea – (Barb's last year) - has already left

Jeff Nieusma - leaves in December

AF would like to do one more year. SM does not know what the rule is for time limits on BCC. Fr T says with a church there has to be a year off in-between terms, but with a mission he is not sure. JN adds that there are no set rules with a mission and many people have served more than one 3 year term in the past. (Himself included) It was agreed that we need the continuity at this time due to the past few years.

JN suggested that AF and DF become the dynamic duo as Property Warden(s).

**ACTION ITEMS(S):**

- SM check to see if Bishop Kym needs to ok AF staying on the BCC past her term.

**Celtic Fest Report:** David and Shelly Arnold...the next 30 minutes was a discussion about CFB...*now a moot topic because CFB was cancelled*

**Bishop's Warden Notes:** (continued)

**FSV/BCC meeting:** What day works? Dates on the table September 11, 17, or 18. Fr T thinks the meeting should run 2.5 hours and we could do it after church; 11am-1:30pm or 12pm-2:30pm whichever is best. It was determined that the meeting will be September 11 from 11-1:30. It is the bestest!

### **ACTION ITEM(S):**

- SM let FSV know about BCC/FSV meeting date and time

**Celtic Fest Recap:** Discussion about what was said during CFB report from DA and SA...*now a moot topic because CFB was cancelled*

### **Property Warden's Report:** JN

**Fencing around playground:** The new fencing around the playground looks great. Mike Wilson took care of finishing the project.

**The Endless Fountain:** (aka the Swamp Cooler) Rumor has it that it is leaking again. Can someone please take pictures and send them to JN for evaluation.

### **ACTION ITEM(S):**

- Someone take pics of water leak in Sanctuary and send to JN

- Fr T email DA and JN about water leak

**Financial Stewardship and Vision:** JT starts with a property related expenditure. JN has saved us lots of money but the church just had a fire extinguisher inspection. In 2020 the inspection cost \$253 but this year it cost \$772! (\$426.50 inspection, \$345.50 service on units) This has wiped out everything Jeff has saved us in terms of the property budget. It was discussed that we need to pay closer attention when they do inspections, maybe find a new company to do inspections, and buy new extinguishers instead of having the old ones serviced.

**Celtic Retreat:** Fr T talked to Barb Miller and Rick Hess and there are plans to do a Celtic Retreat this year.

**Silent Auction:** No plans for a silent auction

**Income:** The rest of the income is lumpy. One person has paid their entire pledge, 10K, so \$5800 has been used and \$4200 will be peanut buttered across the rest of the year (yum!)

**Liabilities:** As for liabilities we have about 8K to 10K that are not showing up in the budget yet for the year. The negative number will get larger and larger as the year progresses so our budget deficit will become more apparent. NJB still has not taken her expense reimbursement.

**Convention:** ~\$1150 for the 5 delegates, does not include rooms. Rooms are \$300 per person total.

**Electricity:** The electric bill is high but BBCR still owes ~\$700 plus \$200 for new phone so that will balance out when we get reimbursed.

**Bottom line:** The numbers show we are \$6000 in the red but we predicted we would be 11K in the red. We are actually \$5500 ahead but because we have outstanding liabilities it ends up we are \$6500 behind where we thought we would be at the end of

the year. It looks like we are heading toward the 20K deficit we expected at the end of the year.

JT would like to move 10k from the long term account to the short term account and 10K from short term account to the operating account. (Confusing but we can only access the long term account once a quarter on a specific day)

JN makes a motion to move 10K from the long term account to the short term account and to the operating account as per JN's request.

Motion: JN Second: TP Vote: unanimous approval

**Stewardship campaign notes:** The FSV is starting to plan the Fall Funding Campaign. They have not picked a theme yet and are looking for 3 speakers, not BCC, who are current congregants who have pledged in the past. They would like them to explain why they pledge and encourage others to pledge.

October 2: kickoff

October 9, 16, 23: speakers

November 6: gathering and blessing of the pledges

**Audit process and plan:** JT is happy to help with financials, SM will help but we still need more people. Anyone on the audit team should be prepared to spend at least 2 full days because we have to do our audit AND review two other churches audits.

### **ACTION ITEM(S):**

- Let new Property Warden know that several fire extinguishers are coming up on 6 year service date and to possibly buy new ones.
- JT find the forms and instructions on how to move money from long term account, short term account and into operating account and let signers know when forms are ready to sign.
- Find an audit team??!!

### **Outreach and Safety:**

**Safety:** NJB is concerned with safety/security protocols for CFB...*now a moot point because CFB was cancelled*

**Outreach:** NJB has been playing phone tag with the Help Center. We missed out on the backpacks/school supplies this year for Fall Outreach. The Outreach Team is looking for another Fall Outreach besides the Thanksgiving Food Drive.

TP talked about 'Tiger Packs' which is an ongoing (monthly) food drive done through Erie Uplink. It consists of a specific list of food items that we would put together as a 'Tiger Pack' and donate to kids in need in the area schools.

**Technology Team:** MM, GSC... no new updates

**Realm:** From MM - ACS has given us a break on our Realm account for the next 6 months. We will not be charged for Realm for the next 4 months and then we will only pay 50% for the 2 months after that. (As of June 23, 2022)

**Vicar Notes:** Fr T

**Blessing of the Backpacks:** August 28th during Sunday service

**Ministry Fair:** Too much going on at this time so we will postpone until Spring. (especially since we don't know what ministries we will have going forward)

**Blessing of the Animals:** October 9 during Sunday service

**Congregational Development Day August 27th:** Still some moving pieces, look to this weeks update for the information. Fr T does not think we can do childcare. Marlene has someone who is reaching out to that may be able to help, otherwise the only way to have childcare would be for a parent to step up. The meeting will be on Zoom and we need 1-2 people to monitor zoom and take questions and comments from the chat. Fr T will send out invite to congregation again in addition to having it in the bulletin.

**Convention Delegates:** Fr T informed the BCC that the convention delegates have been chosen. It will be; SM, GSC, AF along with NJB and Fr T.

Issue with people getting Weekly Update: SM and Fr T not getting update. Also Natalie Miller

**ACTION ITEM(S):**

- MM send zoom link for Congregational Development Meeting to Fr T
- MM check mailchimp account for Fr T and SM's correct email addresses

**Dismissal:** 8:54pm NJB dismissal