

# BCC Meeting 1-20-2021

- I. Prayer and invocation - Father Tim
- II. Core Values:
  - A. Children:
  - B. Outreach:
  - C. Hospitality to All:
  - D. Christian Formation:)
  - E. Caring Well/Home:
  - F. Safety:
- III. Welcome Dea Labuda- Hodec to BCC
- IV. Approval of Minutes from 12.16.2022
- V. Property Warden's Report – Jeff Nieusma
- VI. Financial Stewardship and Vision – Jim Thoming Treasurer
  - A. Review and finalize FAITH Draft Budget
- VII. Vicar Notes – Father Tim
  - A. Parish administrator after February
  - B. Celtic Fest Arnold's Agree for a \$10K Goal for requested sponsor
  - C. BCC Retreat – Annual Meeting - Jan 30th
  - D. Celtic Fest - Arnolds agree that a \$10 goal for sponsorships is appropriate for the BCC requested sponsor goal
  - E. Non-profit reports
  - F. Canceling Ceili
  - G. Update on Realm
- VIII. Realm – Alicia, Michelle, Geri,
- IX. Outreach - Bookie -
- X. Old Business
- XI. New Business –
  - A. Financial Stewardship and Vision, new business
  - B. BCC retreat.
- XII. Prayers and adjournment

Fr. T - Father Tim Backus  
NB - Deacon Nancey Bookstein  
SM - Sean McGaughey, Bishop's Warden  
JN - Jeff Nieusma, Property Warden  
DLH - Dea Labuda-Hodec  
AF - Alicia Florin, Children and Safety  
TP - Tracy Platz, Member at Large  
GSC - Geri Sue Coe, Member at Large  
VE - Vicky Emerson, Member at Large  
JT - Jim Thoming, Treasurer  
MM - Michelle Mrsan, Clerk

7:06 Start  
All present

I. Prayer and invocation - Father Tim

II. Core Values:

- A. Children: SM
- B. Outreach: GSC
- C. Hospitality to All: JN
- D. Christian Formation: GSC
- E. Caring Well-Home: JT
- F. Safety: AF

III. Welcome Dea Labuda-Hodek to BCC!!

IV. Approval of Minutes: from 11-18-2021, 12-5-2021, 12-16-2021. Whew that's a lot of minutes to read!

Motion: JN 2nd: GSC Vote: Unanimous!

V. Property Warden Report - JN

- A. Lord, it is dark, we can't see the light...why oh why? We sent in an elf, Mike Wilson, and he found that the evil spirits had turned off ALL of the light switches! (even the ones marked *outside lights, please leave on*) Alas the light is now shining but is still not the brilliant light we desire. Lord, you say there are burnt out bulbs? The elf will scale the steps towards the heavens and bring forth the light!! (when it's a little warmer) AND WE SHALL HAVE BRILLIANT LIGHT ONCE AGAIN!
- B. Exterior door - AF - The plexiglass is bowing with the high winds and because of extreme temperature changes. Mike and Dom can take a look and see if we need to replace glass right now or maybe just make the pane double plexiglass
- C. Fr. T - Mike did a great job with plowing, Jeff has an awesome t-shirt and Michelle's t-shirt is scaring the BCC!
- D. Wormke Truck - Fr. T -The Workme's are donating their truck to St. B. I have talked to various people to get their ideas on keeping or selling the truck. There are many times where someone at the church needs a truck. It will cost somewhere around \$900 to \$1000 to insure the vehicle and maybe Brigit's Bounty will pay 1/2 for use of the truck.
  - 1. JN - sell it to provide income
  - 2. JT - what are the details about the vehicle? Is it mechanically sound?
  - 3. Fr T - It is a 95 Chevy Silverado, it's not pretty but it runs well. David Arnold would like to keep it and so does BB. BB can't take it over alone.
  - 4. GSC - Who would be legally responsible if someone got in an accident
  - 5. SM - It would have to be a commercial policy but the church would be responsible
  - 6. JT - It needs a new trailer hitch (\$1000) and electrical. It seems like we are spending more to insure and fix it than it is worth.

7. AF - could we have a raffle?
8. JT - once it is 'ours' nobody should drive it until everything is figured out
9. Fr. T - Let's table this for now

**ACTION ITEM(S):**

- Mike Wilson will replace burnt out bulbs
- Mike and/or Dom will check out plexiglass door panel and either replace with glass or add a second plexiglass panel

**\*\*ACTION ITEM(S):\*\***

- The following email was sent 1-28-2022 to the BCC and the clerk regarding the Wormke truck:

*Hello Voting members and clerk!*

*I would like to put to a vote a request regarding the Wormke Truck!*

*A motion to sell the Wormke Truck to the Arnolds in the amount of \$1,500 with recurring payments over the next 11 months.*

*Please connect with me if you have any questions with regard to the motion; truck value; process as a non-profit to sell the truck; conversation with Arnolds, etc.*

*I would like to have a vote from all voting members via email today. Please let me know if you have any questions or discussion.*

*Best regards,  
Sean McGaughey*

Vote: The email responses from the BCC voting members was unanimous to sell the truck with one abstention.

SM - Sean McGaughey, Bishop's Warden	YES
JN - Jeff Nieusma, Property Warden	YES
DH - Dea Labuda-Hodec	NO VOTE
AF - Alicia Florin, Children and Safety	YES
TP - Tracy Platz, Member at Large	YES
GSC - Geri Sue Coe, Member at Large	YES
VE - Vicky Emerson, Member at Large	YES

**VI. Financial Stewardship and Vision - JT**

- A. T-Rex took the financial report! JT will chase him down and deliver it later. We can cover other important stuff now before we get bogged down in \$\$.

**VII. Vicar's Notes - Fr. T**

- A. Parish Admin - Eileen will be leaving the end of February so we have less time to evaluate her position. I hope to get a small team together to look at the position.
  1. TP- concern is that the hours do not match the job. She does way more than just 'admin' duties.

2. MM- I will donate my time and take over all things computer/technical. We need to start the transfer NOW before Eileen leaves to make it a smooth transition.
3. AF - I agree, with FB, emails etc. everything is in Eileens's name/email so it all needs to be changed over. Need a dictionary of id/pw.
4. SM - spoke to Eileen Sunday and she has that, I can get that out to who needs it
5. GSC - I propose that we let MM take over and get everything organized and under one umbrella. She can get technology and web stuff
6. Fr. T - Thanks that is very generous
7. JT - does AF have time to make take care of all things social?
8. AF - I have a zoom account for recordings. I can handle Zoom, YouTube and FB.
9. MM and I will work together to set it up.

#### SM - WE NEED MORE ZOOMIE HOSTS FOR CHURCH SERVICES!

10. JT - to clarify, MM is going to take on email, realm, websites, Google (\*not listed but should be added) and AF will do FB, YouTube and Zoom.

#### B. Realm - MM

1. We need to decide if we are going to go forward with Realm. We need to train Fr. T, admin(s), Deacon, BCC. We would need to buy subscription to Constant Contacts and Vanco. I have set up the groups but beyond that we can't go forward until we make decisions.
2. NB - What do we need to do to get those programs?
3. JT - We need to look at the difference in fees with Zelle and Vanco or PayPal. He has some passionate concerns about paying for extra programs to be able to use Realm. We have been paying for Realm for almost a year and we still can't use it! Now we have to buy more programs!? Why did we get it in the first place? We have spent well over \$1000 and we are not using it. We need a concierge service.
4. NB - I will contact Tracy Methe tomorrow.
5. MM- we could use Realm now. There are videos, Tracy Methe and a corporate person for us to get help.
6. GSC - It is not user friendly.
7. VE - this is painful, we are in Alpha testing not Beta

#### C. Celtic Fest - Fr. T. - Lots of good things happening. We have a sponsor and some food vendors. Arnold's Agree for a \$10K Goal for requested sponsor money.

1. JT - is 10K just sponsorship money before the event?
2. TP - the agreement was a sponsorship number BEFORE the event (In April). What if we have more expenses than what sponsorship will cover? I thought the sponsorship number was to cover ALL expenses.
3. SM - do you think that 10K is too low?

4. Fr. T - the Arnold's think 10K is fair number for sponsorship
5. JT - costs last time were 16K and we expect they have gone up, possibly significantly so sponsorship will not cover expenses. We wanted to make sure sponsorship would cover costs. We need the Arnold's to contact the vendors and see what costs will be.
6. Fr. T - we should invite the Arnold's to the next meeting to answer all of these questions
7. MM - make sure they provide specific answers
8. AF - have we addressed that a few of our major sponsors are no longer
  - a) Oscar blues is Coors
  - b) Anadarko was bought out
9. JT - do we need a separate meeting for CFB?  
Fr. T no we can just invite them to the next BCC meeting

- D. BCC Retreat – Annual Meeting - Jan 30th. No BCC retreat but we can have a get together in February on a Saturday.
1. GSC - costs are too high so I think it is a good idea
  2. Fr. T - We just need a get together to talk about what we want 2022 to look like?
  3. AF - we could just have it at the church and have a speaker and lunch

E. Non-profit reports - Fr. T will email reports to everyone

### **Non –profit Updates for BCC 1-20-22 meeting:**

#### **Brigit's Bounty:**

Rachel – the Garden and Educational Coordinator – has left BCCR. Her last day was last Friday. An ad has been written for her replacement and it will be posted this week. BCCR has asked the Weld Trust to fund that position and one for an Executive Director/Educational Coordinator/grant writer both full time. They will find out in April, so in the meantime, they are just hiring for a 24 hour/week position that covers both the garden and the education – Rachel's job description.

The greenhouse has a number of seed-starts in it and seems to be holding a good temperature with minimal heater use. The electric cost for the building will need to be monitored and BCCR will reimburse the church for the amount that it increases.

The Board is having a retreat on Feb. 5 where they will elect new officers and determine the direction of the agency for the near future. They will do longer-term strategic planning later.

#### **Brigit's Village:**

Brigit's Village will be re-applying to the Colorado Housing and Finance Authority (CHFA) for construction funding on February 1. Unfortunately, construction costs are 12% higher than when they applied last year. But there is also more money available because of some of the recent Federal legislation. The Town of Frederick has

agreed to waive the \$535,000 in fees again and has also applied to the county (CDBG fund) for additional funding to help pay for the water and utility hookups that are creating the high fees.

St. Brigit needs to submit a letter discussing the kinds of services that the church will provide to the residents once the facility is built. Fr. Tim is working on that letter. Others are coming from the library, the Senior Center, North Range Behavioral Health, Brigit's Bounty, and the town.

The CDBG results will be available in April and the CHFA results in May. Eileen plans to stay on this board until the development phase is completed, although she will no longer be an officer.

F. Cancelled Ceili - due to Omicron

G. Annual Meeting - TP - do we need to talk about the Annual Meeting. Do we have and agenda?

1. Fr. T - Thanks Tracy. I would like to have a couple people speak: Treasurer, Sr Warden, Peoples Warden, Deacon and myself. I would like all the other ministries to email out their reports in advance and we can summarize the big stuff in person/zoom. No huge powerpoint, it's not the year to do that.
2. JT - will have slides because he doesn't know how to write except in cursive!

#### **ACTION ITEM(S):**

- SM - email the Arnold's with questions and invite them to answer them at next BCC meeting
- Fr. T - BV needs some information from the church about what St. Brigit can do to support BV happen. They need it for funding. Any question let Fr. Tim know.

#### VIII. Outreach - NB

- A. We have a family of 4 that we will be supporting. We will also help with 2 other families along with other churches. NB has met the family and they are delightful. They need supplies to furnish their new apartment and the father needs a job. NB will send out a letter about what is needed.
1. JN - possible admin candidate?
  2. NB - that may be a possibility, Jeff

#### IX. Financial Stewardship and Vision - JT or JN (that would be a mistake!!)

- A. Review and finalize Faith Budget - Blue is stretch guesses, Green is good, Red is bad!
1. Last year was scary, HA this year is more scary! If we do not find more ways to raise income than we will have depleted our reserves and the end of the year will be very sad.

2. Anonymous donor (AD)? SM - currently 9K guaranteed \$ but willing to have more conversations. Originally money was to be for payroll for interim vicar and current vicar. 5K went to pledge/plate and rest to designated fund. Remember a % of pledge/plate goes to the diocese.
3. JT - Friends of St. Brigit were non-parishioners who donate money to specific funds. That money does not go towards % we pay to the diocese and front range. Right now the AD \$ is split 5K is in pledge and 4K in Friends of St. Brigit.
4. Fund Raising - JT - we are saying we will make 10K NET INCOME from CFB. This is triple what we have ever made in the past. Is this realistic? We all need to be comfortable with the budget so we can pass it and share it with the congregation.
5. AF - Are we doing silent auction? We did one in the past and maybe made that much money but it was a free catered event. CFB was supposed to replace having to do that much work for little return. It is a lot of work and I don't think we will make that much.
6. JT - yes we need other ways to raise money other than CFB. We are being aggressive in our targets. Does everyone agree with CFB number?
7. MM - I think we should 1/2 the 10K number.
8. JT - if we can nail down sponsorship number then we will feel more comfortable with this 10K profit.
9. GSC - CFB will make or break us this year. I think we need a meeting dedicated to the CFB questions. It is the prudent choice. (although none of us want another meeting!!)
10. SM - can we do a vote by email after talking to the Arnolds and the other fund raising members. It is very exciting to go forward and can we have faith that we will reach our goal?
11. JT - Jump to the end so we can see the magnitude of what we are talking about. We will be ~60K in the red. If AD comes thru with same/similar donation we would be 32K in the red and use up all of our savings. That is why we were VERY aggressive in our fund raising numbers.
12. DLH - I agree with the 10K but think the sponsorship should be more like 18K so we can put on an event that makes that kind of money.
13. Fr. T - goal is to do more than 10K but we need to invite the Arnold's into the conversation.
14. JT - if we decrease the 10K goal for CFB then the 32K will get higher. I think we have to table that until we have more answers. We also hope to have more 'event parties' and other ideas.
15. Fr. T - We knew it would be a hard year for the budget but we can overcome obstacles together!
16. SM - We have already done more as a BCC! New Vicar, pandemic, PET, etc...my prayer goal is that it is doable and the money is there, we just have to find it! We need to make the strategic plan and encourage our vision and make it happen.
17. JT - Annual Meeting is 1/30/22 are we comfortable to go forward with this budget? Should we move meeting?

18. JT - back to fundraising again - We will be having Celtic Retreat, not in March but sometime during the year. Plate is down because we haven't been in person. Plate is what is collected during service and any money given by parishioner outside a pledge. (WOOT WOOT we had a 6K windfall on 12/31/2021 at 11:59:59pm that went into this year's plate). We hope plate will go up with new people. Skipping net sections from previous year. A'it Caol is up in the air so we are not giving any money right now. They have 2K in the bank so are ok if they do a service this year. Bank charges are up, this goes back to the conversation about Zelle. Celtic Retreat expenses are down because we will only have one author. There is more than one row for the Celtic Retreat but we will work on correcting it. Realm is big expense but it's a good system and we will make it work. Bookie took Deacon expense reimbursement for first time in 7 years.

(OMG I think JT said all of this without taking a breathe! And I didn't get it word for word)

19. Fr. T - deacon is not paid position so the reimbursement is much deserved.

20. JN - for going WAY above and beyond for many years!

21. JT - ministry expense. We could anticipate expenses in the past and now it has to be itemized. Fr. T has not gotten any reimbursements for 2021.

22. Fr. T - decrease \$4200 to \$3000 or less

23. JT - 8K on admin assistant. Lots of training that had to happen. This year it will be less (6K). Childcare is way less.. AF - we don't have any kids in the parish at that age for services. JT - we may use childcare for some of the fundraising events.

24. Admin - JT morphed into Captain Kirk and took us to the great unknown! Uncharted territory!...could be \$8400 could be \$0 could be more????

25. JT is scamming the IRS and cheaping out on Fr. T payroll taxes. Hope we don't get caught (jk!)

26. MEETINGS MEETINGS MEETINGS??? What do we do?

27. Fr. T - (is talking AGAIN! :)) The budget is a hard pill to swallow. We can overcome the obstacles because we have the energy and momentum to move up!

28. TP - what is the message to the parish? The deficit is a big scary number and we don't want to scare away new parishioners. We need to give a message of hope and confidence.

29. JN - we have a strong energetic and enthusiastic congregation and we are facing some financial challenges due to obvious events of the past 2 years. Anything you can do to help including inviting friends and neighbors will be welcome and appreciated.

30. NB - the Outreach message will be uplifting because this is the most generous congregation I could ever imagine. With everything that has happened this congregation has not missed a beat.

31. SM - we are family. This BCC has lead the drive for St. Brigit to do outreach and continue what we do. We need to find ways to reach out to our neighbors in commerce as well as help. The money is here and we need to capture it.

32. TP - we need to pull that same uplifting thread of hope through all of the Annual Meeting presentations.
33. JT - we can play down the negative numbers and just say we passed a deficit budget. (Slides shown)
34. Discussion about moving the Annual Meeting...we can blame COVID for change in meeting! NO that would be blaming false idols and JT says NO!! When do people want the meeting? February 6th or February 13? Show of hands: move Annual Meeting to February 13. (BRING CHOCOLATE!)

**ACTION ITEM(S):**

- Talk with the Arnolds about CFB budget and sponsorship
- Talk with Financial Stewardship and Vision committee
- Talk with AD about total donation for the year

X. Prayer and Adjournment - Fr. T  
It is over at 8:59pm, Whew!